

October 6, 2010

Present:

Mayor: Viola Melcher  
Trustees: Jerry Jones  
Jill Briggs  
Brad Simon  
Frank Vazquez  
Casey Rushton  
David Crossland

Marsha Willhite Town Administrator  
Vance Brian Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Jan White Fisher Project Manager  
Elaine Anderson Nazarene Church Finance Committee Representative  
Cheryl Roup Holly Tree Board President

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

**Additions to Agenda.** Public Appearances A) Nazarene Church Finance Committee

**Minutes, September 1, 2010 Regular Board Meeting.** David Crossland motioned to approve the minutes of the September 1, 2010 regular board meeting, seconded by Casey Rushton. Motion carried 6-0.

**Approval of Current Bills.** Subject to approval of the Finance Committee meeting on Tuesday, October 12, 2010. Jerry Jones motioned to approve the bills subject to review by the Finance Committee, seconded by Jill Briggs. Motion carried 6-0.

**Notices and Communications.** Donna Roloson sent thank you to the Town crew regarding the work done in the alleys and other work the crew has been doing around Holly.

**Public Appearances. Nazarene Church Finance Committee.** Elaine Anderson reported the church congregation is interested in purchasing three lots which adjoin their property on the north. The point of discussion involved possible street/alley abatement. There are no platted streets on the three lots but there is a traffic pattern between Lot 37 and 38. Mayor Melcher added this discussion item to the Agenda under Miscellaneous.

**Reports. Tree Board Report.** The Tree Board's goal is consistent with being a Tree City USA and enforcing Town Ordinance 541 in trying to maintain the urban forestation. A recognition program may be utilized in the future to acknowledge individuals who have worked to maintain or improve the forestation. Other proposals include creating a Memorial Tree Fund, coordinate an information workshop for public, develop brochure tutorial with resources for pruning or removal of trees. **Police Commissioner Report.** Report presented to board for review. **Project Manager Report.** Seifert Enterprises has begun work on 6-10<sup>th</sup> Street water main project, milling the asphalt along Highway 50 where new water lines will be. Concrete found under asphalt will have to be sawed through. Change order will be needed as asphalt expense has risen. Pursuing possibilities of grant money for theater repair. **Crew Report.** St. Francis of Rome Church Rectory building was razed by town crew at request of the Lay Church Board. Holes covered in Auto-tec awning preventing pigeons from roosting on Main Street. Early Labor Day morning vandals were turning on Town water hydrants. Sheriff Deputy and crew searched but didn't find responsible party(s). Grass seeded in north end of Gateway Park. Prowers County Road and Bridge applied roto mill in alleys, utilizing asphalt

milled on Main Street Project. Crew also used roto mill in pot holes. Aerial truck dielectric tested, deficiencies found are being addressed. Located water lines for 6-10 Street water main project. Gateway Park playground equipment discussed, will address safety concerns. **Administrators Report.** DVD of tornado recovery will be presented at CML District 6 meeting in Holly. Budget workshop scheduled for Monday, October 18<sup>th</sup> at 6:30 p.m. **Clerk/Treasurer Report.** August financials presented to board for review. Motion received from Casey Rushton to accept reports as given, seconded by Jill Briggs. Motion carried 6-0.

**Old or Unfinished Business.** **Prowers County Department of Social Services Equipment Loan Agreement.** The revised computer kiosk loan agreement has been reviewed and previous points of concern have been addressed. Agreement has been signed and went into affect on October 3, 2010. **Town of Holly Payroll.** Holly Senior and Community Center Staff Inclusion. Administrator will meet with the other parties in this regard.

**New Business.** **Landfill Closures on Sundays: November-February.** Motion received from Jerry Jones to approve closing the landfill on Sundays during the period of November through February, seconded by Jill Briggs. Motion carried 5-1. **Approval of Budget Engagement Letter.** Motion received from David Crossland to approve the Letter of Engagement received from Amanda L. Brown, CPA, seconded by Casey Rushton. Motion carried 6-0. **CIRSA.** Jill Briggs motioned to accept the 2011 Property/Casualty and Workmens' Compensation Quotes, seconded by Frank Vazquez. Motion carried 6-0. **Fair Board Dance License Permit.** Ratify telephone poll vote of 9/21/2010. Yes votes received from Jill Briggs, David Crossland, Brad Simon, Casey Rushton and Frank Vazquez. Jerry Jones submitted no vote. Viola Melcher opinionated against. Motion received from Jerry Jones to ratify the phone poll vote regarding issuance of the dance license, seconded by Brad Simon. Motion carried 6-0. **Resolution 2010-6. A Resolution Supporting the Construction of School Facilities Through the use of the Building Excellent Schools Today (B.E.S.T.) Program and a Bond Ballot Initiative.** Motion to approve Resolution 2010-6 received from Jerry Jones, seconded by Casey Rushton. Motion carried 6-0. **Resolution 2010-7. A Resolution Opposing Proposition 101 and Amendments 60 and 61.** Motion received from David Crossland to approve Resolution 2010-7, seconded by Jerry Jones. Motion carried 6-0. **Highway 50 Properties-Discussion Item.** Items of discussion were utility easements, alley, economic development division of lots, and concern of sewer line grade, possibly install new sewer manhole on Cheyenne Street and possibly budget for a survey plat.

**Miscellaneous.** Continuance of discussion initiated under Public Appearance with Nazarene Church. Motion to abate ingress and egress easement between Lot 37 and 38 made by Jerry Jones emphasizing the Town informed the church board of water service line running across Lot 37 which extends to Jensen's hotel is not responsibility of the Town, seconded by Casey Rushton. Motion carried 6-0.

**Executive Session.** Motion to enter Executive Session received from David Crossland according to C.R.S. 24-6-402 (4) (e) at 9:00 p.m., seconded by Jerry Jones. Motion carried 6-0. Jerry Jones motioned to exit Executive Session at 10:00 p.m., seconded by Jill Briggs. Motion carried 6-0.

**Adjournment.** Jill Briggs motioned to adjourn 10:01 p.m.

/s/ Viola Melcher, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer