

October 2, 2013

Present:

Mayor:

Brad Simon

Trustees:

Frank Vazquez

Marty Campbell

Larry Sitts

Anthony Moldenhauer

Johnnie Lyons

Jerry Jones

Marsha Willhite      Town Administrator  
J.W Neal              Interim Field Services Supervisor  
Mary Rushton        Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 pm. Roll was called. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None.

**Minutes, September 4, 2013 Regular Board Meeting Minutes.** Trustee Jerry Jones motioned to approve the minutes of the September 4, 2013 Regular Board Meeting, seconded by Trustee Frank Vazquez. Motion carried 6-0.

**Approval of Current Bills.** A motion was made by Trustee Moldenhauer, seconded by Trustee Vazquez to approve the current bills subject to Finance Committee review on Monday October 14, 2013 at 8:30 a.m. Alternate for committee member Frank Vazquez will be Jerry Jones. Motion carried 6-0.

**Notices and Communications.** A thank you note and homemade cookie was delivered to the Town office by Zoey Shivers. In the note thankfulness was expressed for the employees' service to the Town.

**Public Appearances.** Kyle Neill, Holly Fire Chief, was present and distributed a letter to the board from the Fire and Ambulance board. The letter stated concerns of protocol followed when a fire occurs. The concerns were reviewed and addressed by the Town board.

**Reports. Police Commissioner Report.** Report available for board review. **Crew Report.** Crew pulled weeds at south end of Gateway Park with assistance from community service individuals. A CIRSA representative conducted a driving training for all maintenance employees. Grounds and streets maintenance performed in preparation for Governor Hickenlooper's visit. Crew assisted with fair set-up and tear-down for gym exhibits. Prepared Main Street before and after the parade and set dumpsters at fairgrounds. Restored outages which occurred at two residents by park. Two-thirds of water main replacement completed on 3<sup>rd</sup> Street project. Water meter pit was re-set and raised 16" at Holly School bus/ag shop building. Sewer manhole lid was elevated to appropriate height on Hwy 50 near 11<sup>th</sup> Street. **Administrator's Report.** Bid documents prepared by Reliable Power Consultants for a proposed electric utility distribution upgrade have been reviewed. Some questions which arose upon review of documents will be directed to company engineer. Also, some details in the distribution upgrade plan to be updated. Contract has been signed with Enviro Recycling Service Center. The company will be grinding trees at the landfill and removing the product. **Clerk/Treasurer Report.** August Financials were provided in Board packet. A financial statement summary was reviewed with the Board. Trustee Frank Vazquez motioned to approve the reports as given, seconded by Marty Campbell. Motion carried 6-0.

**Old or Unfinished Business.** **Roof Repair Bids; Theater and Library.** Upon directive from Board Administrator discussed the possibility of metal roofing with two local contractors. The contractors expressed concern of the added expense in preparation of the roof for installing metal panels. Board directive given to proceed with bid process for repairing the current foam style roofing on the theater and library. **Zoning Ordinance.** Tabled. **Unison Proposal to Purchase Utility Contract with AT & T.** Original contract was with Alltel for a repeater on a tower. Alltel sold to AT & T. Unison proposed to buy out contract, converting the lease to a cash buyout; AT & T submitted letter requesting to modify the current lease which would consist of lowering the monthly payments of \$450 to \$385. Directive given to contact Town Attorney to negotiate with the Unison contract option to purchase AT & T wireless tower site lease. **Reliable Power Consultants.** Board review of transformer quotes for upgrade to 14.4 voltage out of south sub. Directive made to discuss with Betz the possibility of trade-in of 500 kVA transformer for 750 kVA unit to be used at lagoons. Directive to order all transformers as needed for the project, based on competitive bidding.

**New Business.** Sheriff's Contract Approval-2014. Jerry Jones motioned to approve the 2014 contract with the Prowers County Sheriff department, seconded by Anthony Moldenhauer. Motion carried with 5 in favor and 1 against. **Claude Cathcart-Request for Utility Remediation.** Trustee Jones abstained from discussion because of relation to customers. The customers submitted a letter expressing they experienced fluctuation of power constantly at residence. Detail provided of expenses incurred which they attributed to the electrical issues. Town employees were present following each occurrence and inspected the service. Detailed record of inspections and responses submitted to Trustees in support of problem on customer side of the meter. Board directive given to file insurance claim with CIRSA on behalf of the customer.

**Miscellaneous.** None.

**Executive Session.** Motion to enter Executive Session according to C.R.S. 24-6-402 (4) (e) Negotiations received from Jerry Jones at 8:55 p.m. Seconded by Frank Vazquez. Motion carried 6-0. Motion to exit at 10:10 p.m. was made by Jerry Jones, seconded by Frank Vazquez. Motion carried 6-0.

**Adjournment.** Jerry Jones motioned to adjourn at 10: 11 p.m.

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Bradley Simon, Mayor

ATTEST:

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Mary Rushton, Clerk/Treasurer