

November 7, 2018

Present:

Mayor Tony Garcia
Trustees: Aaron Leiker
Jacob Holdren
Anthony Moldenhauer
Larry Sitts
Corey Stephens

Joel Woelk D.W. Waste Management
Eric Depperschmidt PEP, Executive Director
Elaine Anderson Librarian
Keith Dennis Field Services Supervisor
Megan Jara Town Clerk/Treasurer

Mayor Tony Garcia presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called, Trustee Reinert was absent. All present gave the Pledge of Allegiance.

Additions to the Agenda.

Minutes, October 3, 2018 Regular Board Meeting Minutes and October 24, 2018 Special Board Meeting Minutes. Trustee Holdren motioned to approve the minutes of the October 3, 2018 Regular Board Meeting and October 24, 2018 Special Board Meeting Minutes. Seconded by Trustee Stephens. Motion carried 5-0.

Approval of Current Bills. Trustee Stephens motioned to approve current bills subject to review of the Finance Committee on November 12, 2018 at 8:30 a.m. Seconded by Trustee Leiker. Motion carried 5-0.

Notices and Communications. None.

Public Appearances. Joel Woelk and Garold Deines of D.W. Waste Management were available to speak to the Board in regards to their business submitting a bid for the garbage collection service. Woelk discussed the side load garbage truck and dumpster equipment that would be used for the service. Prowers Economic Prosperity (PEP) Executive Director, Eric Depperschmidt provided a quarterly update to the Board of Trustees. Update included: completing a business checklist with contacts and steps to take when developing a new businesses in Prowers County, and a Southeast Colorado Small Business Development Center (SBDC) counselor was hired.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Dielectric testing on trucks and hand equipment. Set pole for SECOM at library and tracks. Finished line extension and secondary at 35325 Highway 50; Hammes. New line extension at 500 block of North 8th Street; trailer park by county yard. Serviced loader and repaired tire. CDPHE visited the landfill for a routine inspection. Continue replacing water meters and fixed the meter pit at North 8th; trailer park and county yard. Sewer tap at 506 West Buffalo. **Clerk/Treasurer's Report.** September's financials were reviewed with the Board. **Library Report.** Librarian Elaine Anderson presented a report to the Board and financials were provided. Trustee Leiker motioned to approve all reports as given. Trustee Holdren seconded. Motion carried 5-0.

Old or Unfinished Business. Interim Administrator. Mayor Garcia updated the Board on the reference provided by Sam Mamet of Colorado Municipal League (CML). The reference is willing to meet with the Board to provide direction and recommendations, but most likely not interested in applying for the position.

New Business. Approve Liquor License Renewals: East Side Liquor, J.R.'s Country Store. Trustee Leiker motioned to approve liquor license renewals for East Side Liquor and J.R.'s Country Store. Trustee Stephens seconded. Motion carried 5-0. **Holly Housing Authority Board Appointment- Kara Davis to complete term of Karen Hermsillo, Nancy Magallanes to complete**

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the term of Rebecca Rodriguez. Trustee Holdren motioned to approve the appointments of Kara Davis and Nancy Magallanes to the Holly Housing Authority Board. Trustee Stephens seconded. Motion carried 5-0. **Holly Library Board Appointment- Donetta Willhite to complete the term of Jennifer Holdren.** Trustee Leiker motioned to approve the appointment of Donetta Willhite to the Holly Library Board. Trustee Stephens seconded. Motion carried 5-0. **Resolution 2018-5 – A Resolution of the Board of Trustees of the Town of Holly, Colorado Authorizing Rate Adjustments to Certain Classifications Relating to the Water and Sewerage Facilities of the Town of Holly.** Trustee Holdren motioned to approve Resolution 2018-5. Trustee Stephens seconded. Motion carried 5-0. **Open Garbage Collection Service Bids.** The two bids were reviewed and further discussion is required. Trustee Holdren motioned to table making a decision on the garbage collection bids. Trustee Stephens seconded. Motion carried 5-0. **Open Loader Lease Bids.** Trustee Leiker motioned to table making a decision on the loader lease bids. Trustee Holdren seconded. Motion carried 5-0. **Sheriff Agreement for 2019.** Trustee Holdren motioned to approve the Sheriff Agreement for 2019. Trustee Stephens seconded. Motion carried 5-0. **Health Insurance Renewal Quote.** Trustee Holdren motioned to approve the Anthem Blue Cross Blue Shield 2019 Renewal plan. Trustee Stephens seconded. Motion carried 5-0. **CIRSA 2019 Quotes- Optional Coverages: Equipment Breakdown \$615, Excess Crime \$231, AD&D \$9.60/employee.** Trustee Leiker motioned to approve the Equipment breakdown, Excess Crime, and AD&D optional coverages for 2019. Trustee Holdren seconded. Motion carried 5-0.

Miscellaneous. Christmas Eve Holiday. Trustee Stephens motioned to approve a full day holiday for Christmas Eve, and a \$25.00 Reymann's Voucher for clerical, library, and public works employees. Trustee Holdren seconded. Motion carried 5-0. **Landfill Inspection.** CDPHE Inspection Report was included in the Board packet for review. **Water Quality Control Division Letter.** Letter was included in the Board packet for review.

Adjournment. Trustee Stephens motioned to adjourn at 8:39 p.m.

/s/ Tony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer