

November 4, 2020

Present: Mayor: Calvin Melcher
Trustees: Rod Swisher
Zach Davis
Blaine Ice
Vance Brian
Casey Rushton

Cheryl Roup Library Board President
Viola Melcher Library Board Treasurer
Michael Tanner Town Administrator
Megan Jara Town Clerk/Treasurer

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Jacob Holdren was absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. Miscellaneous B) ARPA Report.

Minutes, October 7, 2020 Regular Board Meeting Minutes. Trustee Brian motioned to approve the minutes of the October 7, 2020 Regular Board Meeting Minutes. Seconded by Trustee Ice. Motion carried 5-0.

Approval of Current Bills. Trustee Ice motioned to approve current bills subject to review of the Finance Committee on November 12, 2020 at 8:30 a.m. Seconded by Trustee Davis. Motion carried 5-0.

Notices and Communications. None.

Public Appearances. None.

Reports. Police Commissioner Report. Report will be emailed once available. **Crew Report.** Administrator Tanner read the report; Electric outage occurred from Lamar having a pole down, EMD and Detroit generators were used, Lamar Light and Power assisted with the loop tie in at the North Park and reworked the North Substation, set street light at school football field visitor parking lot, ordered regulator control boxes, dielectric testing done on bucket trucks, pulled North Well to camera the casing, replaced valves under the water tower, repaired water main leak in Pine Street alley, water tower was drained for scheduled cleaning, cleaning could not be completed due to drain plug corroded shut and will require cleaning company's maintenance team to address the issue, winterized Street Sweeper and all vehicles, repaired ignition on unit #13, fixed orange dump truck, winterized sprinklers, ball field bathrooms and concession stand, pool park gazebo roof completed by contractor, bought new on-call cell phone, attended CIRSA training for Hazardous Operations in Lamar, and picked up sand in Lamar for sander. **Administrator Report.** Ages of the Town's three municipal wells were noted and to camera each well could provide good information for water project. A couple possible locations for the water treatment facility were discussed and more discussion will follow in a workshop, as the engineer needs the location identified to continue planning and design. A workshop was scheduled for November 10, 2020 at 6:00 p.m. at the Town Depot to discuss water treatment facility locations. The food truck owner needing to make corrections was mailed a letter. Working on ordering new servo for EMD generator. The purchased dump truck breakdown during transport was discussed and an operating policy will be developed to reduce reoccurring breakdown noting use of a "high idle". The repair bill from Cornhuskers Int'l Trucks of Lincoln Nebraska was available in the board packet. Trustee Ice motioned to approve the Cornhuskers Int'l Truck invoice in the amount of \$9,566.96. Seconded by Trustee Swisher. Motion carried 5-0. The wage scale proposal for 2021 was included in the board packet for review with Colorado town comparisons. **Clerk/Treasurer's**

Report. September's financials were reviewed. **Library Report.** September's patron visits and checked out material counts were available. Library Board President Cheryl Roup reviewed the Library Business Plan that was included in the board packet. The Library Board will continue planning events and fundraisers. Trustee Ice motioned to approve all reports as given. Trustee Swisher seconded. Motion carried 5-0.

Old or Unfinished Business. Library Operations – Wages and Software Membership. Boards directive to review the impact of wages on the 2021 budget at the workshop on November 10, 2020. **Landfill Closure November 30, 2020.** Trustee Swisher requested to have attorney write letter to CDPHE to verify what is expected of Holly and what CDPHE will ensure in a closure. No motion was presented.

New Business. Approve Liquor License Renewal – East Side Liquor. Trustee Rushton motioned to approve the liquor license renewal for East Side Liquor. Seconded by Trustee Ice. Motion carried 5-0. **CIRSA 2021 Quotes – Optional Coverages; Equipment Breakdown \$732, Excess Crime \$400, AD&D \$9.60/employee.** Trustee Swisher motioned to approve the 2021 Optional Coverages for Equipment Breakdown, Excess Crime and AD&D as presented. Seconded by Trustee Ice. Motioned carried 5-0. **Sheriff Agreement for 2021.** Trustee Rushton motioned to approve the 2021 Sheriff Agreement. Seconded by Trustee Ice. Motioned carried 5-0.

Miscellaneous. Employee Holiday Voucher. Trustee Brian motioned to approve an employee holiday voucher of \$100.00 to full time employees and \$50.00 to part-time employees. Seconded by Trustee Davis. Motioned carried 5-0. **ARPA Report.** Mayor Melcher gave an Arkansas River Power Authority (ARPA) update report; deconstruction of ARPA plant to begin at the beginning of the year and rate reduction to members due to payoff of 2010 bonds.

Adjournment. Trustee Ice motioned to adjourn at 8:37 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer