

November 3, 2010

Present:

Mayor: Viola Melcher
Trustees: Jerry Jones
Jill Briggs
Brad Simon
Casey Rushton
David Crossland

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Frank Vazquez was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. New Business G) ACH Authorization for Wage Withholding/Retirement.

Minutes, October 6, 2010 Regular Board Meeting. Motion made by Jerry Jones to approve the minutes of the October 6, 2010, regular board meeting, seconded by Jill Briggs. Motion carried 5-0.

Approval of Current Bills. Subject to approval of the Finance Committee meeting on Friday November 12, 2010. Jerry Jones motioned to approve the bills subject to review by the Finance Committee, seconded by Jill Briggs. Motion carried 5-0.

Public Appearances. Paul Roberts, representative of Colorado Choice Health Plans presented a summary of December 1st renewal options for the Town of Holly group plan. Discussion of options will continue under New Business B).

Reports. Police Commissioner Report. Report was available for board to review. **Project Manager Report.** 6-10th Street water main project is progressing; slight obstacle of concrete has caused some delay. Proposed end project date is December 10 or 15th. Asphalt price increase has to be addressed with possible change order. First pay request received from contractor Seifert Enterprises, LLC. Seven links of water main pipe have been installed followed by compacted fill. Work continues on Emergency Operations Plan which town is obligated to enact. Options continue to be pursued for possible grant money to refurbish the Holly Theater. **Crew Report.** Flower baskets taken down on Main Street light poles and irrigation system winterized. All town park sprinkler systems also winterized. Trees trimmed along Hwy 50 allowing equipment access for water main project. Hydraulic cylinders repaired on town trash truck. Street light at 3rd Street and Hwy 50 corner repaired and reinstalled. Crew assisted electricians with installing underground electric at Miles Court. Hauled old concrete foundation to landfill at request of Gateway Products, also backfilled the building site with street sweepings and leveled. Corn chaff from Trade-One grain pile filtered in to EMD generator building. Chaff cleaned out of generator room as safety precaution. A board directive was given to Vance to research possible cleaning product for Main Street light poles. **Administrators Report.** kWh sales are up. Current Mobile Home Ordinance discussed. Discuss possible donation of various wooden picnic tables. Trustee Simon and town employees Candy Plummer and Marsha Willhite attended CIRSA webinar detailing public liability. Tower remediation; emergency tower south of Holly needs off-set property in Lesser Prairie

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Chicken habitat, roughly 3 acres for every acre of the building site. Landfill inspection was done, new regulations discussed. The town may be required to update the Design Operations Plan through the services of a consultant. Administrator is in discussions with CDPHE regarding the deposit of friable asbestos at the landfill from the Holly school project in an attempt to reduce costs to the district when the old school is torn down. **Clerk/Treasurer Report.** September financials were reviewed. Motion received from David Crossland to approve the reports as given, seconded by Jerry Jones. Motion carried 5-0.

Old or Unfinished Business. **Town of Holly Payroll.** Holly Senior and Community Center Staff Inclusion. Discussion continues for option of HSCC staff payroll to be funneled through town payroll. Agreement negotiations continue.

New Business. **Approve Liquor License Renewal.** Motion to approve J.R's Country Store liquor license renewal was made by Jill Briggs, seconded by Brad Simon. Motion carried 5-0. **Colorado Choice Health Plans.** Plan Renewal/Consideration discussed with review of options detailed in spreadsheet available for board review. David Crossland motioned to approve the town group plan renewal, seconded by Jerry Jones. Motion carried with 4 in favor and 1 opposed. **Colorado Department of Transportation.** State Highway 89 Right-of-Way and Temporary Easement Acquisition. Offer of fair market value regarding Arkansas River Bridge project received in town office October 26, 2010 was reviewed by board. Motion to approve offer of \$4,650 for acquisition of 3.32 acres of land and temporary easements was made by David Crossland, seconded by Casey Rushton. Motion carried 5-0. **Mayor Pro-Tem vacancy.** Current Mayor Pro-Tem Frank Vazquez relinquished the position. David Crossland nominated Brad Simon to fill the vacancy, seconded by Jerry Jones. Motion carried 4-0. **Insurance Loss Payable Prepayment.** Sherrie Brownfield incurred damage to an appliance during a windstorm in June, which resulted in low voltage and a power surge on the town's side of the service. Prepayment requested by Administrator because of a delay in expected supporting documentation from Lamar Light and Power for claim purposes. **Holly Housing Authority Board Commissioner Appointment.** Recommendation received from Holly Housing Authority Director, Tara Neugebauer, to appoint Gustavo Puga to fill vacancy on board. Jill Briggs motioned to accept the recommendation, seconded by Jerry Jones. Motion carried 5-0. **ACH Authorization for Wage Withholding/Retirement.** Motion received from Jerry Jones to approve initiating Automated Clearing House withdrawals for required payroll deductions, seconded by Jill Briggs. Motion carried 5-0.

Miscellaneous. None.

Executive Session. Motion to enter Executive Session received from Jill Briggs, seconded by Jerry Jones according to C.R.S. 24-6-402 (4) (e) Negotiations and C.R.S. 24-6-402 (4) (f) Personnel at 9:25 p.m. Motion carried 5-0. Jill Briggs motioned to exit Executive Session at 9:55 p.m., seconded by Jerry Jones. Motion carried 5-0.

Adjournment. Motion received from Jerry Jones to adjourn at 9:56 p.m.

/s/ Viola Melcher, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer

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