

May 6, 2009

Present:

Mayor: W. Bruce Roup
Trustees: Brad Simon
Michelle Weimer
Shannon Rushton
Frank Vazquez
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager
Tony Jenkins Holly Ministerial Alliance representative
Lee Merkel DOLA Field Regional Manager
Sarah Hartshorn Deputy Clerk/Treasurer

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Casey Rushton was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. Add under Executive Session B) Personnel according to C.R.S. 24-6-402 (4) (f).

Minutes, April 1, 2009 Regular Board Meeting. Shannon Rushton made a motion, seconded by Viola Melcher to approve the minutes of the April 1, 2009 Regular Board Meeting. Motion carried 5-0

Approval of Current Bills. Subject to final approval of the Finance Committee meeting on May 11, 2009. Viola Melcher motion to approve the current bills subject to review by the Finance Committee, seconded by Shannon Rushton. Motion carried 5-0.

Notices and Communications. The Board received a thank you for the donation assisting with the After-Prom activities and prizes. The correspondence was signed by all in attendance. Trustee Casey Rushton arrived at 7:06 p.m.

Public Appearances. **Tony Jenkins, Pastor of the Holly Christian Church** was present to inform the Board of an upcoming event celebrating the new recreation area on July 26, 2009. The Ministerial Alliance is tentatively planning a basketball tournament, volleyball tournament and softball tournament the afternoon of the 26th followed by a Singspiration at the Gazebo by the Municipal Swimming Pool. More information will be forthcoming. **Lee Merkel, Field Regional Manager of the Department of Local Affairs** came to meet with the Board. He felt now was a good opportunity to report on how the Town has progressed and what the future holds. The initial Main Street project was enhanced due to the 2007 tornado recovery efforts. The initial grant increased to around \$3,000,000 with the recovery elements involved. A recovery team visited two months after the tornado; DOLA has a strong commitment to be a part of Holly's future plans and goals. Mayor Roup stressed how appreciative the Town is for the help DOLA has given in the recovery. **Swear in Deputy Clerk/Treasurer.** Sarah Hartshorn was sworn in as the new Deputy Clerk/Treasurer by Mary Rushton-Town Clerk/Treasurer.

Reports. Police Commissioner Report. Viewed by the Board. **Project Manager Report.** The All Rite Paving plant will possibly be working by Friday the 8th. TLM will start roto milling Monday and Tuesday on Main Street preparing for paving. Pine Street paving will probably be done at this time as well. Marsha has signed an agreement with TLM to replace broken curb on the northeast corner of Main Street and Highway 50. Pea gravel will be put in the small patch between the School tennis court edge and the sod; mainly for safety reasons. Tennis court lights are on a timer, initially to be shut off at 10:00 p.m. The timer can be set according to the school's specifications. Drinking Water Loan Application has been completed and submitted. The original grant for 6-10 street water main grant amount remains the same. **Crew Report.** Crew patched some holes in the Theater roof; to stop water from coming in around the conduit. Removed lights and poles from old Tennis Courts; metal poles with guy wires needed to be taken down as a safety precaution. Broken transmission lines; one North of Town was a neutral line snagged when the ditch was being cleaned. Transmission hot line south of Town started a fire; both have been fixed. Weed and Feed applied to grass at Gateway Park and Ball Park. Request received for more outlets at the Gateway Park to be utilized during the Bluegrass Festival in June. This will be addressed as temporary for now. The south end still has plenty of plug-ins for the vendor booths. Doors on the North and East Wells have been replaced with metal doors which have deadbolt locks. Sirens were tested with spotters placed in the Holly Nursing Care Center, Shanner Elementary and the High School; Most reports were good; still some dead spots that will be addressed; water tank drained and inspected; everything looked good; ,maybe in three years the interior will be painted. Two employees went to Lamar for CIRSA sponsored defensive driving; the employees reported it was very beneficial. There was a water main break Sunday evening, May 3rd ,on 3rd Street; repairs started early Monday morning and customers had water again by noon. A utility customer on Park and 10th Street reported low water pressure; after inspection a line break was found; repairs completed and pressure back to normal. **Administrators Report.** Large donation received from the

Anschutz Foundation following the tornado; common grant annual report completed detailing the uses of funds and amount of funds remaining. Outside crew attended annual weather spotting training. Malcom Pirney contracted with the state to assist municipal water systems with technical, managerial, and financial status of water infrastructure. Town staff met with their representatives for one day. Follow-up visits from the firm are expected. Overview of TMF provided in packets for Board. The team from Malcom Pirney was helpful in completing the water loan application. Marsha attended a flood plain remapping meeting conducted by FEMA and the Colorado Water Conservation Board. They would like to address eliminating the river bottom of tamarisk; this would prevent water rising to levee height. Grants can be applied for to assist with the removal. May is National Historic Preservation Month; the Depot building was featured on Colorado Historic website on May 4th. Water department has requested a utility easement from the Holly drainage ditch board for a water main extension on N. 8th. Some points of agreement have been met with the drainage board. David Yarborough has received his Certified Pool Operator's license. A public hearing will be held on May 13th regarding the 6-10th Street water main project and borrowing funds to assist the funding along with the grant received. Calvin and Viola Melcher and Marsha Willhite attended the ARPA Repowering Project Dedication. Colorado Department of Transportation sent a letter informing the Town of an allowed permit east of Town for Utility access.

Clerk/Treasurer Report. The Financials were given. Viola Melcher motioned to accept the reports as given, seconded by Frank Vazquez. Motion carried 6-0.

Old or Unfinished Business. Senior and Community Center Building Ownership. Discussion tabled from the April 1st, 2009 meeting continued. The Board has attended numerous meetings with Prowers County Commissioners and the Holly Senior and Community Center Board. The determination was to leave the building under the ownership of Prowers County. **Intergovernmental Agreement.** Agreement between the Holly School District RE3 and the Town of Holly has been reviewed by both parties. The Town proposed two changes and the School Board reviewed and accepted them. Michelle Weimer motioned to approve the IGA, including changes, seconded by Shannon Rushton. Motion carried 6-0. **Siren Coverage.** Directive given from April 1, 2009 meeting to address the issues discovered with the siren testing performed previously. A quote was received for a public address system interface from ALMx Security Inc. in the amount of \$1520 for Shanner Elementary. Marsha will pursue a PA interface for the Holly High School as well.

New Business. Park Street lot. The Town owns a lot on the corner of Park and 8th Street. Interest has been received toward possibly purchasing the lot. Viola Melcher motioned to sell the lot, seconded by Casey Rushton. Motion carried 6-0. **Resolution No. 2009-6.** A Resolution providing for the Expenditure of Funds on the Holly Potable Water System Improvements (6th -10th Streets and Highway 50) project prior to receiving a loan from the Colorado State Revolving Fund Program, American Recovery and Reinvestment Act. Motion to approve Resolution No. 2009-6 made by Casey Rushton, seconded by Shannon Rushton. Motion carried 6-0. **Approve Hiring.** Motion to approve hiring of Sarah Hartshorn, Deputy Clerk/Treasurer and Karli Sherwood, Municipal Swimming Pool Manager, made by Shannon Rushton. A second to the motion received from Frank Vazquez. Motion carried 6-0. **Nebraska Municipal Power Pool.** Electric Rate Study Executive Summary reviewed. A public hearing date for a rate increase will be set when all the information needed is obtained. **ARPA/Town of Holly Scholarship Recommendation.** The Scholarship Committee of Shannon Rushton, Michelle Weimer and Bruce Roup reviewed the scholarship application received. The Committee members recommended the Board award Kylee Hammes the ARPA \$500.00 scholarship and the Town of Holly \$500.00 scholarship. Marsha Willhite recused herself from the scholarship process because she is related to the applicant. Shannon Rushton motioned to award the scholarship to Kylee Hammes, seconded by Brad Simon. Motion carried 6-0.

Miscellaneous. Prowers County Commissioner Joe Marble provided information of a radio tower for emergency responders being constructed south of the Town of Holly. With the 2007 tornado, responder communication suffered in Holly, which resulted in the commissioners moving forward with tower construction. Desired completion time is within the next four months.

Executive Session. Motion made by Viola Melcher at 9:30 to go into Executive Session according to C.R.S. 24-6-402 (4) (b) Attorney Client Privilege and C.R.S 24-6-402 (4) (f), seconded by Shannon Rushton. Motion carried 6-0. Shannon Rushton motioned to come out of Executive Session at 9:44 p.m., seconded by Michelle Weimer. Motion carried 6-0.

Adjournment. Motion to adjourn made by Viola Melcher at 9:45 p.m.

/s/ W. Bruce Roup, Mayor

/s/ Mary Rushton, Clerk/Treasurer