

May 5, 2021

Present:	Mayor:	Calvin Melcher
	Trustees:	Jacob Holdren
		Zach Davis
		Rod Swisher
		Blaine Ice
		Vance Brian
		Casey Rushton

Cassandra Heck	Librarian
Chris Kirmer	Public Works Coordinator
Michael Tanner	Town Administrator
Megan Jara	Town Clerk/Treasurer

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called, Trustee Jacob Holdren was absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. Miscellaneous: C.) SCEDD Economic Development Strategy Project list.

Minutes, April 7, 2021 Regular Board Meeting Minutes. Trustee Rushton motioned to approve the minutes of the April 7, 2021 Regular Board Meeting Minutes. Seconded by Trustee Swisher. Motion carried 5-0.

Approval of Current Bills. Trustee Swisher motioned to approve current bills subject to review of the Finance Committee on May 12, 2021 at 8:30 a.m. Seconded by Trustee Rushton. Motion carried 5-0.

Notices and Communications. Administrator Tanner informed the Board of SCEDD requesting an Economic Development Strategy Project list related to Main Street Revitalization, infrastructure, etc. Trustee Swisher requested to add the SCEDD project list to the agenda.

Public Appearances. None.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Chris Kirmer read the report; trimmed trees, hung new transformer in Hollis Alley, replaced demand meters at laundry mat, 4 Rivers and Norag, two outages due to storm damages on Lamar side, ran ARPA generator one hour and four hours second time, rewired pool gazebo, working on rewiring south park gazebo, mowing and weed eating, rebuilding north park sprinkler manifold, placed new border around sand boxes at ball field, moved North Well pipe to landfill building, fixed several water meter pit leaks, replaced valve and meter at north park, replaced some water meter pits to plastic pits, cleaned west lagoon and leveled it out, fixed sewer main break at lift station, cleaning pool, patched cement in bathrooms, and Taylor Plumbing re-plumbed pool’s urinals. **Administrator Report.** Contacted three companies regarding Fire Dept. Building mold removal, only heard back from one. Working on nuisance letters, started on the south side of highway 50. Researching police department startup and annual expenses. Set radar trailer on Park Street, and ordered camera and signs. **Clerk/Treasurer’s Report.** March’s financials were reviewed. **Library Report.** March’s count of patron visits and checked out material was available. Librarian Heck is preparing for the summer reading program and will send out notifications. The picnic table came in. **Planning Commission Report- No New Business.** Trustee Swisher motioned to approve all reports as given. Trustee Davis seconded. Motion carried 5-0.

Old or Unfinished Business. None. Trustee Holdren arrived at 7:23 p.m.

New Business. Core & Main Water Reading Presentation. Neptune representative, Zach Drier explained the Core & Main water meter attachment upgrade, which allows for remote reading. Core & Main’s software was expected to be outdated by December 31, 2021. However, Drier reported they

have extended the Insight software maintenance and assistance through 2024. The water meter upgrade quote was included in the Board packet. Trustee Swisher motioned to list this upgrade on the SCEDD project list. Seconded by Trustee Davis. Motion carried 6-0. **Award ARPA/Town of Holly Scholarship.** Administrator Tanner informed the Board that two applications were received and complete, as well as excellent candidates. His recommendation was to award each applicant one \$500 scholarship each. Trustee Ice motioned to award each applicant one scholarship. The applicants were Viviana Garcia and Kristen Tefertiller. **Element Engineering LLC, Environmental Report \$9,500 (Study of East Lot – Future Water Treatment Site), Cultural Resource Study - \$8,500 estimate.** Trustee Holdren motioned to approve the Environmental Report for \$9,500 and the Cultural Resource Study for approximately \$8,500. Seconded by Trustee Swisher. Motion carried 6-0. **Resolution 2021-10 – A Resolution of the Town of Holly, Colorado Authorizing the Sale of Town Equipment.** Trustee Holdren motioned to approve Resolution 2021-10 authorizing sale of Town equipment. Seconded by Trustee Ice. Motion carried 6-0. **Pool Wage Scale.** Trustee Holdren motioned to approve the 2021 Pool Wage Scale. Seconded by Trustee Rushton. Motion carried 6-0.

Miscellaneous. July 3, 2021 Road Closure Request. Tammy Swisher requested to close 6th Street and 7th Street July 3, 2021 for the duration of a children’s parade at 10:30 a.m., other events in the park are expected to end around 1:00 p.m. Trustee Rushton motioned to approve the July 3, 2021 Road Closure Request. Seconded by Trustee Davis. Motion carried 5-0, Trustee Swisher abstained.

Additional Electric Hook-ups at Gateway Park. Trustee Holdren motioned to approve installation of additional hookups for vendors at Gateway Park. Seconded by Trustee Ice. Motion carried 6-0.

SCEDD Economic Development Strategy Project list. Projects discussed were: water and electric meter upgrades, infrastructure upgrade from delta electric system, asbestos or mold removal for businesses to include the Fire Dept. Building, as well as abandoned houses.

Adjournment. Trustee Vance motioned to adjourn at 8:08 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer