

May 4, 2022

Present:	Mayor:	Larry Sitts
	Trustees:	Blaine Ice
		Vance Brian
		Casey Rushton
		Bill Kissell
		Calvin Melcher
		Rod Swisher

Sherrie Brownfield	Rural Town Resident
Johnnie Lyons	Town Resident
Dee Lyons-Torrez	Non-Resident, Property Owner
Ronald Jara	Field Service Supervisor
Phil Malouff	Town Attorney via "Go to Meeting"
Michael Tanner	Town Administrator
Megan Jara	Town Clerk/Treasurer

**Public Hearing – Liquor License Application Transfer of Ownership.** Mayor Larry Sitts called the meeting to order at 7:00 p.m., opening the Public Hearing for any public comment regarding the Liquor License Application for Transfer of Ownership. Public in attendance: Sherrie Brownfield, Rodney Hazen, Austin Hazen, Johnnie Lyons, Dee Lyons-Torrez, Gary Melcher. No public comment was made. Trustee Rushton motioned to adjourn the Public Hearing at 7:03 p.m. Seconded by Trustee Ice. Motion carried 6-0.

Mayor Larry Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:03 p.m. Roll was called. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** New Business: F.) Holly Housing Invoice, G.) Inactive Meter/Non-User Charge.

**Minutes, April 6, 2022 Regular Board Meeting Minutes.** Trustee Rushton motioned to approve the minutes of the April 6, 2022 Regular Board Meeting. Seconded by Trustee Swisher. Motion carried 6-0.

**Approval of Current Bills.** Trustee Rushton motioned to approve current bills subject to review of the Finance Committee on May 12, 2022 at 8:30 a.m. Seconded by Trustee Ice. Motion carried 6-0.

**Notices and Communications.** None.

**Public Appearances.** Holly Resident- Johnnie Lyons, Holly Rural Resident- Sherrie Brownfield and vacant property owner Dee Lyons-Torrez addressed their concerns regarding Ordinance No. 546 and the customer charge of \$4.75. They felt the \$4.75 customer charge was unnecessary since they were already customers whom were mailed additional invoices in one envelope. Holly rural resident- Gary Melcher stated his concern regarding possible damages at his property due to the recent event of power outage/low voltage while pole repair was completed which held two circuits.

**Reports. Police Commissioner Report.** Report was available for review. **Crew Report.** Ronald Jara read the crew report: new electric meter was installed at 120 South Main Street – for new business, high voltage gloves and sleeves sent to Rocky Mountain Testing Service, old electric meter tester was put out of service and replaced with newer meter tester, checked voltages at Jerome Seuffer's well – voltages were correct, tightened legs on transformer at Jerome Seuffer's well, tightened legs on transformer at SKC Accounting to restore power, replaced conduit and wire for street light at Park, trouble shot error code on demand meter at NORAG, connected residential service and pulled two utility poles at 333 N. 9<sup>th</sup> Street, set a new utility pole at 606 W Park for second service, Larry conducted weekly street

sweeping, cut and removed fallen tree off 2<sup>nd</sup> Street due to wind storm, changed out chlorine bottle at South Well, received chlorine order for wells and swimming pool, turned water on at 120 South Main Street, turned sprinklers on for Bailey, Roup, Guarienti and Holly Housing, repaired water leak at 627 West Cheyenne Street, repaired sprinkler lines at South Park, turned water off at 800 West Cheyenne Street, conducted monthly water samples with Rick, replaced broken sprinklers at North and South Parks, repaired another broken sprinkler line at Baseball Field, conducted locates for ATMOS, quarterly sewer treatment, quarterly enzyme treatment at Lift Station, flushed sewer line from 500 N. Main Street and sewer main serving 117 S. 5<sup>th</sup> Street, Tysh completed Swimming Pool re-certification (Certified Pool Operator), completed plumbing for Boys and Girls bathrooms, replaced leaky ball valve at Swimming Pool, drained Swimming Pool, pressure washed and cleaned debris out of Swimming Pool, acid washed Swimming Pool, fire extinguisher inspection was conducted, loaded and delivered a load of E-waste to Swink (2<sup>nd</sup> load), removed broken lattice from gazebo at Swimming Pool Park, asbestos testing was conducted at Community Complex, Fire Station and Shop, purchased and picked up new boards for border at Park, removed weather radios from pickups, picked up new John Deere Mower from Syracuse, new John Deere tractor was delivered, repaired Fire Station garage door, five loads of sand were delivered for South Park. Jara was asked to report what occurred that day with a pole across the railroad tracks near South Main Street; reclosures closed six different times, no faults were seen on the cabinet, began riding lines, Norag had called reporting an arc at a transformer, lines were tightened to the reported transformer concern, while continuing to another location to check lines Tysh drove across the railroad tracks and saw the pole smoking, the fire was put out and isolated, the pole carried two circuits so some customers had low voltage, Lamar assisted with the pole replacement and rewired circuits, Lamar Light and Power will return tomorrow to assist in hanging the three transformers.

**Administrator Report.** Administrator Tanner reported employee resignations, the crew is now three full time employees, one part-time meter reader was hired. The Vac Truck is repaired, U.S. Department of Transportation (USDOT) numbers were applied for to have available for the transport back from Pueblo. Filing of the U.S. Treasury report on the American Rescue Plan Act funds was completed on April 27<sup>th</sup>. Asbestos testing on the drywall portion of the Complex has been completed and was negative. Valley Memorial owner Derek Riner was contacted regarding the debris left on the ground preventing the Town from turning on sprinklers and mowing the pocket park. Riner is waiting for contractor to finish the job and stated he will make repairs from the damages and level the ground to the condition prior to the wall falling and put the fence back up. With this information we will not turn on the sprinklers and the grass may die out.

**Clerk/Treasurer's Report.** March's financials were presented. **Library Report.** March's count of patron visits and checked out material was available. **Planning Commission Report – No New Business.** Trustee Melcher motioned to approve all reports as given. Trustee Brian seconded. Motion carried 6-0.

**New Business. Award ARPA/Town of Holly Scholarship.** Only two applicants met the deadline and requirements. Trustee Melcher motioned to approve the two applicants; Jailynn Lopez awarded the ARPA Scholarship in the amount of \$500 and Jesenia Terrazas the Town of Holly Scholarship in the amount of \$500. Seconded by Trustee Ice. Motion carried 6-0. **Pool Wage Scale.** Trustee Brian motioned to approve the pool wages scale as presented. Seconded by Trustee Ice. Motion carried 6-0. **Transfer of Ownership – Austin Crum, Liquor License Application.** Liquor License Applicant has completed background check, submitted a complete application, and paid fees. Trustee Rushton motioned to approve the Liquor License Application Transfer of Ownership for Austin Crum. Seconded by Trustee Ice. Motioned carried 6-0. **Paid Family Medical Leave Insurance (FAMLI).** Colorado is implementing a 12-week Paid Family Medical Leave Insurance (FAMLI). Local government would pay .45% premium and the employee would pay .45% submitted to the State quarterly. Local government may opt out of their contribution and allow the employee to contribute the entire percentage, or the employer can opt out completely for themselves and the employees. Trustee Rushton motioned to table

a decision and review the procedure in a workshop. Seconded by Trustee Melcher. Motion carried 6-0. **Review Mildew Abatement Bids.** One bid was submitted. Pure Maintenance's bid presented two options: option #1- \$36,777.77 includes abatement to the Fire Dept loft ceiling, or option #2- \$25,940.84 excludes abatement to Fire Dept loft ceiling. Trustee Swisher motioned to approve option #1 for \$36,777.77 with negotiation of payment to be after services are rendered. Seconded by Trustee Rushton. Motion carried 6-0. **Holly Housing Invoice.** Discussion regarding an invoice to Holly Housing regarding a meter reading error, therefore not capturing all metered usage. Holly Housing will have difficulties requesting reimbursement from State Housing Authorities since expense was from last year. Trustee Ice motioned to void the water invoice. Seconded by Trustee Melcher. Motion carried 6-0.

**Ordinance No. 546,**

**Inactive Meter/Non-User Charge.** Public comment was heard regarding customer charges and Ordinance No. 546. An Ordinance providing for the collection of an infrastructure fee relating to the water, sewer, and electric expenses associated with capital improvements and maintenance of these facilities of the Town of Holly, Colorado. Trustee Melcher motioned to abate the enforcement of Ordinance No. 546 for the time being. Seconded by Trustee Swisher. Roll call vote, motion carried 6-0. All billing regarding Ordinance No. 546 will cease and be voided; the topic will be reviewed in a workshop. The office will begin steps to refund those customers who had paid the March billing.

**Miscellaneous. Street Closure Request – July 2, 2022.** Tammy Swisher submitted a street closure request form for the second annual 4<sup>th</sup> of July children's parade at South Park. Trustee Ice motioned to approve the street closure for the event. Seconded by Trustee Rushton. Motion carried 5-0. Trustee Swisher abstained.

**Adjournment.** Trustee Ice motioned to adjourn at 8:30 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer