

May 3, 2023

Present:

Mayor: Larry Sitts  
Trustees: Blaine Ice  
Vance Brian  
Casey Rushton  
Calvin Melcher  
Bill Kissell  
Rod Swisher

David Dougherty	Granada Police Chief
Elsie Martin	Granada Police Clerk
Austin Hazen	Holly Fire Chief
Zac Davis	Holly Fire Department
Rodney Hazen	Local Business Owner
Randy Holland	Town Administrator
Cynthia S. Humrich	Town Clerk/Treasurer

Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** None.

**Minutes, April 12, 2023 Regular Board Meeting Minutes, April 13, 2023 Special Meeting Minutes, April 28, 2023 Special Meeting Minutes.** Trustee Swisher motioned to approve all the above minutes as presented. Seconded by Trustee Melcher. Motion carried 6-0.

**Approval of Current Bills.** Trustee Swisher motioned to approve current bills subject to review by the Finance Committee on May 12, 2023 at 9:00 a.m. Seconded by Trustee Rushton. Motion carried 6-0.

**Notices and Communications.** None

**Public Appearances.** None

**Reports. Administrator Report.** Administrator Holland reported: The police pickup is closer to being fully equipped. The pool is now full and we are balancing the chemicals and doing maintenance in bathrooms as we have a water leak. We will talk about bid contracts later. The contract has been signed for Holly Pride Committee to use a portion of the old golf course. Tysh and Randy are still doing water classes. Dan and Randy are working on the ADA ramps for the park, and dome products for blind, they are in, and Dan can put them up anytime. Larry has been mowing and cleaning up the parks. The 2021 windstorm damage is being worked on, the pole at the baseball field is in and there is a two to four week wait time to get lights in, this is an insurance claim. This claim must be completed by the end of the 2023 fiscal year. The main street light pole was damaged, it is an insurance claim and legal restitution has been processed. All Rite Paving is mixing asphalt every Wednesday and we are on their list so we can patch some potholes. Kyle from TLM will be fixing the asphalt on the streets for Atmos that they tore up. Randy stated to TLM they needed to fix the damage to the streets that was due to the length of time it is taking to get the streets repaired. The bathrooms at the middle park are now open. The south bathrooms at the ballpark are open now, there are some issues with the north bathrooms; however, they will be opened this year. **Clerk/Treasurer's Report.** Cynthia reported that she and Randy are having trouble getting themselves processed on sam.gov, including filing reports. We have been working on this for approximately two months. We are making progress, but it is slow. The auditor will be here May 16th and 17th to audit the 2022 books. In the financial packet, there is the old worksheet, the Conservation Trust Fund report, and a grouping of new reports that I created to be the closest worksheets to being GAAP (Generally Accepted Accounting Principles) approved reports. After explanation of how to read these worksheets, the consensus of the Board of Trustees is to continue with the new worksheets in the packet only as they are easier to read and tie figures to the Power Manager Income Statement and Balance Sheet for each Fund. **Library Report.** Librarian Heck presented the library report for March's

count of patron visits and checked out material available. She presented her request to utilize the AVNA (Arkansas Valley Network Association) funds that the library received for new carpeting and vinyl in the library. Librarian Heck asked if there were any objections to her using these funds to complete this project. No one had any objection. Trustee Melcher motioned to approve the reports as given. Seconded by Trustee Brian. Motion carried 6-0.

**Old or Unfinished Business. Granada – Holly Police Grant.** Granada Police Chief David Daugherty presented to the Board that he was contacted by JAG (Justice Assistance Grant) to do a 15-minute presentation with a 5-minute question and answer on the grant progression between Granada and Holly. The meeting will be on May 17<sup>th</sup> at 10:20 a.m. on ZOOM. Dave asked the board if there were any questions at this time; there were none. He stated that they were putting the Holly grant as priority over the Granada grant as it would be more beneficial to Granada to do so and have four years continued police funds rather than the amount of time left on their grant. He stated that the police grant contract was at the Granada attorney's office. As soon as Granada receives it Dave will check it over, then it will go to the Granada board for approval. As long as Dave does not see any errors and the Granada board approves it, then he will pass it on to Holly for us to look over and have our attorney review. Once everyone has made any changes they wish to add and both boards approve the contract, then the contract will be finalized. The funding will be broken down into 22% or the \$58,000 that was allocated for the sheriff's funds as Holly's share, and JAG's share of 88%. Dave then reiterated the timeline and deadline for expending the funds. **Holly Community Center/Fire Department Building Bid.** Discussion began about the existing bid and what to do with it. Consensus of the board is that the bid was not complete and thus, it was suggested to reject it. Motion to reject the bid was made by Trustee Melcher. Seconded by Trustee Ice. Motion carried 6-0. Further discussion revealed that Randy and Austin would get together and put one complete package together to be put out for bid. Grant expiration is all in all done including paperwork by March 31, 2024.

**New Business. Award ARPA/Town of Holly Scholarship.** Heaven McCray won the Town of Holly Scholarship and Colby Swopes won the ARPA scholarship both in the amount of \$700.00. **Approve Hiring of Swimming Pool Employees.** Board agreed that this was an administrator job and that the board did not need to vote on this. **East Lot Bid Contract Review.** A revised east lot contract was put together prior to the board meeting. It was requested to have the contract #2 (b) regarding the tap fees, considered be waived as a part of the negotiation process. Discussion turned to the annexation of the property which is understood that a survey was not done at the time the negotiations began. Trustee Ice thought a survey had been done when they purchased the property from Southeast Colorado COOP. Request made to contact the courthouse to find exact legals and to check the safety deposit boxes for deeds. No vote was requested until more information and decisions are made.

**Miscellaneous.** None

**Adjournment.** Trustee Swisher motioned to adjourn at 8:24 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer