

March 6, 2024

Present: Mayor: Larry Sitts
Trustees: Vance Brian
Blaine Ice
Bill Kissell
Rod Swisher
Casey Rushton

Austin Hazen	Holly Fire Chief
Rod Hazen	Business Owner
David Dougherty	Police Chief
Elsie Martin	Police Clerk for Granada
Randy Holland	Town Administrator
Cynthia S. Humrich	Town Clerk/Treasurer
Tracy Kirmer	Town Deputy Clerk/Treasurer

Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present except Trustee Melcher, gave the Pledge of Allegiance.

Additions to the Agenda. Trustee Swisher requested to add PEP Banquet under Miscellaneous and Administrator Holland requested to add under New Business, Buffalo Street.

Minutes, February 7, 2024, Regular Board Meeting Minutes. Trustee Swisher motioned to approve the February 7, 2024, Regular Board Meeting Minutes. Seconded by Trustee Rushton. Motion carried 5-0.

Approval of Current Bills subject to final approval of the Finance Committee meeting on Monday, February 12, 2024. Trustee Rushton motioned to approve the current bills subject to final approval of the finance committee on Tuesday, March 12, 2024. Seconded by Trustee Kissell. Motion carried 5-0.

Notices and Communications. None

Public Appearances. **Tommy Dunagan (High Plains Community Health Center).** No appearance.

Reports. **Police Report.** Chief Dougherty presented to the Board his February police report and the 2023 year-end report. He commented on there being 75 service calls, 1 warrant, 9 warning, and 18 citations. Chief Dougherty continued his accountability information on the number of hours each person had put in for February and monetary values for the month. He stated that they had fixed the computer citations, so they now showed the VALE surcharge. At the request of a trustee, Chief Dougherty explained the difference between administrative hours and officer duty hours. **Administrator Report.** Administrator Holland began with the reminder of the three-wind related outages we had last year, and that we had to call Lamar in to assist with the repairs. The department has worked on trimming trees, a couple of water leaks, and changing out the lights at the Holly School ball field to LEDs. He continued with having met with Core & Main for water meter reading software equipment upgrade and cost, and that the week of March 18th would be the rural water conference. Administrator Holland discussed the dethatching process being done in conjunction with the Holly School, the lead and copper lines surveying that he has started and is required to be finished by October of 2024, and that the pool tarp is here and will be put on the reel as soon as they can float the tarp on the pool. Continued discussion ensued with ARPA and the three major projects they are working on. These projects are the electrical purchase costs reduction schedule, the mapping of each user entity electrical system, and the texting system they are working on for public notice of repairs. Trustee Ice shared more information on ARPA's rates and infrastructure plans, along with the purchase of equipment allowing mobile transmitting seminars used for local training. Comments were made about solar installations slowing down due to the contracts requirements and roof repair issues. **Clerk/Treasurer's Report.** January 2024 Financials were presented along with viewing all current account balances, no questions were asked. The Clerk/Treasurer presented the police/court reports and budgeting status for February. The Clerk updated the Board with the status of the USDA and our drinking water project. Currently they are waiting for the federal government to pass the budget; then they will proceed. Election status reported to be moving forward,

publications are out, and I am working with election judges and their training. DOLA, Department of Local Affairs, was sent the documentation to prove that we are debruced. The new scope for the Holly Community Complex was re-sent along with the previous year's information; we hope to know more by the end of the month. Positive Pay has been set up with TBK bank to take care of the financial issues. I have applied for the CML, Colorado Municipal League scholarship for the June conference. **Library Report.** There were 105 patrons, with 161 checkouts and 6 computer usages. The Clerk informed the Board of the resignation of Mrs. Heck as the Librarian and that Mrs. Davis was hired to become the new Librarian. Trustee Ice motioned to approve the reports as given. Seconded by Trustee Brian. Motion carried 5-0.

Old or Unfinished Business. None

New Business. **Approve Liquor License Renewal – UPOP Holdings dba JR's Country Stores.** The motion to approve the Liquor License Renewal for UPOP Holdings dba JR's Country Store, if the State of Colorado Liquor Licensing Department finding is approved for their electronic signature, made by Trustee Ice. Seconded by Trustee Swisher. Motion carried 5-0. **Airport Liability Insurance Coverage.** We are waiting on pricing and policy for the 2024 coverage, but it is due prior to the next board meeting. Request made for the Board of Trustees to accept the estimate for the 2024 Airport coverage, as long as it is within a reasonable increase or decrease of the 2023 policy which was \$2,180. A motion was made by Trustee Swisher to approve the airport insurance policy contingent on it being at a 10% or less increase cost from 2023's policy cost. Seconded by Trustee Kissell. Motion Carried 5-0. **Holly Pride Committee Lease.** Discussion on the egress of property issue on the Town of Holly property near the landfill. Discussion resolved to contact the town attorney for further direction. It was noted that a signed lease is still not presented to the Town of Holly. **Buffalo Street.** Administrator Holland would like to reopen Buffalo Street this summer, with the removal of the curb. Discussion ensued on what the options are and the need for this request to be cleared with the Holly School.

Miscellaneous. **PEP Banquet.** Trustee Swisher brought to the attention of the Board that the banquet would be held in Holly this year and that it would be good for all present at the board meeting to appear and show support. **County Proposed Sales Tax Increase.** Discussion followed with what the county is proposing for a ½ cent sales tax increase to be put toward public safety, our EMS system, which will include Holly Fire and Ambulance and Granada/Holly Police departments. Mayor Sitts requested information on public notification for our election sales tax. We had already put it in the Holly Shopper, the March Newsletter, the three locations we post to, and there would be a mailer sent out to all registered voters. **Police Clerk.** Chief Dougherty requested to inform the Board of more issues, regarding the new police clerk status, the new badges, and that he has already applied for the second-year monetary phase of the JAG grant. **East Lot.** Question arose regarding the sale of land at the east lot. Administrator Holland stated that he had gone through the contract and made some changes regarding infrastructure, and that he was continuing with this process. A request was made to add to the April Agenda discussion on pricing and purchasing documents for possible other lots to be sold.

Adjournment. Trustee Brian motioned to adjourn. Seconded by Trustee Ice. Motion carried 5-0 at 8:08 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer