

March 5, 2008

Present:

Mayor: Jerry Smith
Trustees: Frank Vazquez
Viola Melcher
Jill Briggs
Tony Garcia
David Crossland

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer

Mayor Jerry Smith presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called; Mary Reinert was absent. All present gave the Pledge of Allegiance.

Addition(s) to the Agenda. Mayor Jerry Smith requested the addition of (G) Carrigan Payment under 'New Business' and (A) After Prom under 'Miscellaneous'.

Minutes, February 6, 2008 Regular Board meeting. Jill Briggs motioned to approve the minutes of the February 6, 2008 Regular Board meeting. Trustee Melcher seconded. Motion carried 5-0.

Approval of current bills, subject to final approval of the Finance Committee meeting on Wednesday March 12, 2008. David Crossland made a motion for the Finance Committee to meet on March 12, 2008, seconded by Frank Vazquez. Motion carried 5-0.

Notice and Communications. Thank you sent from Rosemary Cannon's family for flowers for funeral. Colorado Machinery sent appreciation for Town's recent purchase of a backhoe loader. The annual report brought by Sheriff Faull was passed around for all to see.

Public Appearances. None

Reports. Police Commissioner Report. Sheriff Faull delivered today; looked over by board. **Project Manager Report.** The water main infrastructure work being done by Carrigan Excavating is scheduled to be completed by the 29th. They need two more weeks for good weather issues such as concrete. The bid let is anticipated by the end of April for the Main Street Project. Phone calls are continuing with Atencio Engineering to complete the plans. The new Project Manager is scheduled to arrive the first part of April.

Crew Report. Radio towers were taken down at the cemetery and Sears hill; they will be stored at light plant; built new pit cover for water dock; filled pot holes with roto-mill until hot mix is available; will need to be done in stages; started to take out trees at old library(Holly Historical Museum);fire extinguishers for offices were tested; ARPA generator on line; tests were ran for 3.5 hours, everything looked good. **Holly Recovery Task Force Report.** Chairman Tony Garcia gave report of disbursement of funds; volunteers coming this spring. **Administrators Report.** ARPA had to charge us record rate of 7.487 cents in February. Employee meeting was held Monday, March 3, which entailed an annual review of personnel policy. Sonia Doctory with the Rocky Mtn. News was taken up in the bucket truck so she could take pictures for a documentary. Marsha was a presenter at the Governor's conference in Denver. Governor Ritter had good comments on Holly. Vance and Marsha will be in Lamar Thursday and Friday, March 6-7 for a human resource seminar-dealing with difficult public issues. **Clerk/Treasurer Report.** Financial report included in board packet. Motion made by Trustee Crossland to approve the reports, seconded by Jill Briggs; Motion carried 5-0.

Unfinished Business. The Tree Board members were discussed.

New Business. Employee health insurance proposals were discussed. A motion to retain Rocky Mountain Health was made by Tony Garcia, seconded by Jill Briggs. All in favor was done by a show of hands, all approved 5-0. The **copier lease agreement** is due to be renewed. David motioned to approve a bid on a Minolta C-203 color copier for \$184.00 a month. Second was made by Tony Garcia. Motion carried 5-0. Motion to approve **Resolution No. 2008-4-A Resolution authorizing the Town Clerk to Appoint Election Judges for The Town of Holly's 2008 election to be held on April 1, 2008 and Establishing a Rate of Pay** made by Jill Briggs, seconded by David Crossland. Motion carried 5-0. Motion made by David Crossland, seconded by Trustee Melcher to approve **Town of Holly Ordinance of The Board of Trustees of the Town of Holly, Colorado Creating and Establishing a Tree Board.** Motion carried 5-0. Motion made to approve Policy No. 30 made by David Crossland, seconded by Frank Vazquez. The policy is regarding the safe servicing and maintenance of machines and equipment, a lock-out, tag-out policy to be in compliance. Motion carried 5-0. David Crossland made a motion to approve using the **Nebraska Municipal Power Pool Rate Design Study** at an annual cost for electric of \$900.00. A second was made by Jill Briggs. Motion carried 5-0.

Application for second payment to Carrigan Excavating of \$76,188.80. David Crossland made a motion to approve payment, seconded by Trustee Garcia. Motion carried 5-0.

Miscellaneous. Request for After-Prom donation made. Jill Briggs made a motion to donate \$100.00, seconded by Frank Vazquez. Motion carried 5-0. Trustee Garcia expressed appreciation for board members he has served with. Jill Briggs expressed being grateful for all that Marsha Willhite has done. Board members were in agreement.

Executive Session. None.

Adjournment. The regular meeting was adjourned at 9:00 p.m.