

March 3, 2010

Present:

Mayor: W. Bruce Roup  
Trustees: Brad Simon  
Michelle Weimer  
Frank Vazquez  
Casey Rushton  
Viola Melcher

Marsha Willhite Town Administrator  
Vance Brian Field Service Supervisor  
Mary Rushton Town Clerk/Treasurer  
Jan White Fisher Project Manager

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Shannon Rushton was absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** New Business C) Vegetation Management Proposal will precede Reports.

**Minutes, February 3, 2010 Regular Board Meeting.** Motion was made by Viola Melcher to approve the minutes of the February 3, 2010 Regular Board Meeting. Second was received from Casey Rushton. Motion carried 5-0.

**Approval of current bills.** Subject to final approval of the Finance Committee on March 11, 2010. Finance Committee member Brad Simon will be absent, Casey Rushton will be substitute. Viola Melcher motioned to approve the current bills, subject to review by the Finance Committee, seconded by Casey Rushton. Motion carried 5-0.

**Notices and Communications.** Letter received from Prowers County Administrator notifying the Town of economic development incentives being negotiated with a new business locating in Holly.

**Public Appearances. Prowers County Commissioners Gene Millbrand and Joe Marble.** The Commissioners discussed the county's incentives program detailing an aggressive approach to stimulate the local economy. Variables to address before receipt of incentives include amount of capital investment, number of jobs created or retained, and salaries of those employees, weighing all three factors. **Holly Drainage Ditch Board members John Golden and Jerome Seuffer and Prowers County Road and Bridge Supervisor Mark Dorenkamp** were present to discuss the proposed 8<sup>th</sup> Street bridge project along with the commissioners. The Town Administrator invited each entity to meet and review the progress since January when discussion began of the proposed project. This meeting's discussion was comprised of each party's role in the project, amount of monetary funds necessary and donation of in-kind work. **Colin Thompson and Bill Guarienti.** Mr. Thompson and Mr. Guarienti reviewed with the Board the plans of their proposed hotel site on Hwy 50/7<sup>th</sup> Street. They are requesting a variance to the set-back along Hwy 50 and the alley. The Board will discuss the proposal under new business. **Holly School District RE-3 Board of Education President Corey Thompson.** Mr. Thompson was present to update the board on the schools grant application for a new school facility. The school district will be holding a Town meeting on Monday, March 8<sup>th</sup>, detailing the proposed project. **Vegetation Management Proposal.** Chad Nolder of Lawn Co presented a vegetation management proposal to the board with a detailed listing of various sites. The board will continue discussion of the proposal under new business.

**Reports. Police Commissioner Report.** Report available for review by the Board. **Project Manager Report.** Backflow Testing 4 Less has reduced the original rate for testing backflow devices to \$40.00 per unit compared to initial price of \$50.00. Signage will be placed at Gateway Park detailing entities involved in the restoration, also age limitations for playground equipment, limitation on weight limit allowed for truck parking. Jan attended the Prowers County Public Safety and Emergency Preparedness meeting held in Granada, Colorado. **Crew Report.** Restoration work done in City Complex included repairing holes in walls and ceiling, replacing some sheetrock and applying new coat of paint. Floor will be buffed and refinished. Repairs were done to down rigger on big bucket truck. Work has been done to improve water drainage at railroad trussell on Santa Fe and pan on W. Cheyenne. Old generators were hauled off, clean-up continues at light plant premises outside and inside organizing inventory. West well house

inspected, roof will be rebuilt and new locking door installed making block building functional. **Administrators Report.** Rate and Revenue-year to date sales reviewed. 2009 Electric sales were up 4.8 percent from 2008. Petroleum impacted soil taken in which will add \$4740 to the landfill revenue. Program to change out transformers which have PCB's has been in place. EPA will conduct inspections of the transformers including records inspection and site inspections. House bills 10-1063, 10-1062, 10-168 reviewed detailing the effects these proposed bills might have on the Town as an entity or the community as a whole. Also reviewed were details of Amendment 60 and 61. DOLA has notified the Town of Governor Ritter's intent to be in Holly for the Main Street dedication. Administrator was directed by board to pursue possible dates with the Governor. Employee evaluations reviewed along with results of the employee meeting. **Clerk/Treasurer Report.** General Fund and Utility Fund Financials reviewed for the month of January. Motion to accept the reports as given was made by Casey Rushton, seconded by Michelle Weimer. Motion carried 5-0.

**Old or Unfinished Business. Economic Development-Discussion Item.** VMS Dollar Store has food vendor stationed on parking lot. Town Administrator has been in discussion with the two entities over liability issue regarding utility use.

**Drinking Water Revolving Fund Loan-Discussion Item.** 6<sup>th</sup>-10<sup>th</sup> Street Water project. Town Auditor Amanda Brown has discussed certain issues with Bond Counsel Larry Berkowitz of Grimshaw and Haring regarding loan paperwork for the 6<sup>th</sup>-10<sup>th</sup> Street water project.

**New Business. 8<sup>th</sup> Street Bridge Project.** Preliminary Engineering Report Solicitation. Viola Melcher motioned to move forward contingent on drainage board willingness with financial assistance, seconded by Brad Simon. Motion carried 5-0. **Consideration of fees.** City Complex User Fee: Motion received from Brad Simon to rewrite Town policy regarding use of City Complex to include a \$50.00 refundable deposit required for each usage, seconded by Casey Rushton. Motion carried 5-0. Municipal Swimming Pool fees: Motion received from Casey Rushton for fees to remain as previous, seconded by Michelle Weimer. Motion carried 5-0. **Vegetation Management Proposal.** Lawn Co provided quote for services with a breakdown of each proposed site. Viola Melcher motioned to accept the proposed bids, seconded by Frank Vazquez. Motion carried 5-0. **Ordinance No. 472-An Ordinance of the Town of Holly, Colorado Establishing Utility Deposit Protocol and the Procedures for Returning Utility Deposits to the Customer, for Applying Deposits, and for Succession of Utility Deposits to Follow Customer Moves to a New Location within the Utility System, and Superseding Town of Holly Ordinance No. 401.** Motion received from Viola Melcher to adopt Ordinance No. 472, seconded by Casey Rushton. Motion carried 5-0. **Set-Back Variance.** Motel Structure, Highway 50/7<sup>th</sup> Street. Motion to allow the set-back variances for the proposed motel structure on Highway 50/7<sup>th</sup> Street was made by Casey Rushton, seconded by Michelle Weimer. Motion carried 5-0. **Ordinance No. 473-An Ordinance of the Town of Holly, Colorado Amending the Provisions of Ordinance No. 440, An Ordinance of the Town of Holly Adopting the 2006 Edition of the "International Fire Code".** Trustee Vazquez recused himself from the discussion. Casey Rushton motioned to approve Ordinance No. 473, seconded by Viola Melcher. Motion passed with 4 in favor and 1 abstain.

**Miscellaneous.** None.

**Executive Session.** Motion received from Casey Rushton to enter Executive Session according to C.R.S. 24-6-402 (4) (b) Attorney-Client Privilege, C.R.S. 24-6-402 (4) (e) Negotiations and C.R.S. 24-6-402 (4) (f) Personnel at 11:08 p.m., seconded by Frank Vazquez. Motion carried 5-0. Motion to exit Executive Session at 11:40 p.m. was made by Viola Melcher, seconded by Michelle Weimer. Motion carried 5-0.

**Adjournment.** Viola Melcher motioned to adjourn at 11:41 p.m.

/s/ W. Bruce Roup, Mayor

/s/ Mary Rushton, Clerk/Treasurer