

July 6, 2011

Present:

Mayor: Viola Melcher  
Trustees: Jerry Jones  
Brad Simon  
Frank Vazquez  
David Crossland

Marsha Willhite Town Administrator  
Vance Brian Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustees Frank Vazquez and Casey Rushton were absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** Remove Executive Session item B) Attorney Client Privilege according to C.R.S 24-6-402 (4) (b) and replace with Negotiations according to C.R.S 24-6-402 (e).

**Minutes, June 1, 2011 Regular Board Meeting.** Motion received from David Crossland to approve the minutes of the June 1, 2011 Regular Board Meeting, seconded by Brad Simon. Motion carried 3-0. Trustee Vazquez was present at 7:03 pm.

**Approval of Current Bills.** Current bills subject to final approval of the Finance Committee meeting on July 8, 2011. Motion received from Frank Vazquez to approve the bills, subject to review by the Finance Committee, seconded by Brad Simon. Motion carried 4-0.

**Public Appearances.** None.

**Reports. Police Commissioner Report.** Report available for board review included May and June information. **Crew Report.** Main Street light poles cleaned. Wagner Equipment representative was here to work on ARPA generator. Repairs completed, generator started, more testing will be done to verify emergency readiness. Crew helped set up for Bluegrass Festival, assisted with trash removal during festivities. New transformer installed at residence on west Cheyenne Street. Chip seal work done on 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Streets, south of Hwy 50 to Santa Fe on 1<sup>st</sup> and 2<sup>nd</sup> and Hwy 50 to Cheyenne Street on 3<sup>rd</sup>. Roof coating applied to Library portion of Depot building. Crew patched pot holes in Town. **Administrators Report.** Airport Storm Water Discharge Permit. Administrator received notice from the state that annual discharge permit report would not be due until further notice because of changes in requirements. Subsequent notice received announcing new permit requirements. The results from 2010 census reveal Town of Holly population at 895. A July 18<sup>th</sup> work session will be held with DOLA representatives Bill Gray and Lee Merkel continuing discussions regarding zoning in Holly. Rick Rigel is the ARPA interim general manager effective July 1, 2011. Marsha will be responsible for all the reporting regarding the ARPA generator. A planned power outage is scheduled for July 20 at 3:00 am to test the ARPA generator with respect to a black start mode. **Clerk/Treasurer Report.** The 2010 Audit has begun in the Town office June 13-14 with Amanda Brown, CPA. An extension request will be sent to the State as the audit will not be completed by the July 31 deadline. Upon completion a report will be presented to the board for approval. May financials for the General Fund and Utility Fund were presented to the Board. A spreadsheet detailing a comparison of 2010 to 2011 power purchases was reviewed. Jerry Jones motioned to accept the reports as given, seconded by Frank Vazquez. Motion carried 4-0.

**Old or Unfinished Business. NexHorizon of Colorado.** No response has been received regarding a letter sent in June to Town Attorney Darla Specht requesting legal advice regarding

NexHorizon's abandonment of cable lines on Town utility poles. **Variance Board Appointments.** No appointments made currently.

**New Business. Special Event License Approval.** Tony Cingoranelli, Preconstruction Manager with Adolfson and Peterson Construction requested a permit allowing the consumption of beer at a special event on August 12, 2011. The event will be held at the Gazebo located at the public park next to the Holly Municipal Swimming Pool. Motion to approve the Special Event License was made by David Crossland, seconded by Jerry Jones. Motion carried 4-0. **Variance Board Recommendation.** Variance Board met with Jerry Jones, representative for the Hugh Rushton property on the corner of Park Street and Highland Street to discuss a 2' variance of set back on Highland Street. Variance Board recommended allowing the 2' variance. David Crossland motioned to accept the Variance Board recommendation, seconded by Brad Simon. Motion carried with Trustee Jerry Jones recusing. **Approve Liquor License Renewal.** David Crossland motioned to approve the liquor license renewal for Toni's Restaurant and Lounge, seconded by Frank Vazquez. Motion carried 4-0. **FEMA Flood Plain Mapping.** Recent update from FEMA revealed the current levee may be deficient in height according to new federal laws. If an additional two feet in height are required, the construction costs would be at the Town's expense. A hydrology study is currently underway by CDOT to determine immediate impacts the construction of the new bridge will bring. The new bridge will be higher than the previous structure and may allow more water to flow through, resulting in no height adjustment of levee. FEMA is waiting on study results before determination. **Hefley-Weimer Addition.** The addition has new owners planning to build houses on the remaining lots. Discussion ensued regarding need for additional tubes to accommodate crossings from Park Street to the addition. Directive by Board to order and install the necessary tubes.

**Miscellaneous.** Trailer set on Park Street lot was discussed. Owners have been notified of all requirements which need to be met before any services can be connected.

**Executive Session.** Motion to enter Executive Session according to C.R.S 24-6-402 (4) (f) Personnel Matters and C.R.S. 24-6-402 94) (e) Negotiations was made by David Crossland at 8:25 pm, seconded by Jerry Jones. Motion carried 4-0. David Crossland motioned to exit Executive Session at 9:19, seconded by Jerry Jones. Motion carried 4-0.

**Adjournment.** David Crossland motioned to adjourn at 9:20 pm.

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Viola Melcher, Mayor

ATTEST:

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Mary Rushton, Clerk/Treasurer