

December 4, 2019

Present:	Mayor:	Calvin Melcher
	Trustees:	Rod Swisher
		Jacob Holdren
		Anthony Moldenhauer
		Larry Sitts
		Corey Stephens
Michael Tanner	Town Administrator	
Elaine Anderson	Librarian	
Megan Jara	Town Clerk/Treasurer	

2020 Budget Hearing. Roll was called at 7:04 p.m., opening the Public Hearing for any public comment regarding the proposed 2020 Budget. Trustee Joshua Reinert was absent. Librarian Elaine Anderson was present, no other residents attended. Trustee Holdren motioned to adjourn the Public Hearing at 7:04 p.m., seconded by Trustee Stephens. Motion carried 5-0.

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:04 p.m. Roll was called. Trustee Joshua Reinert was absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. New Business, K) Proposal for Town's Property East of Town, J) Approve Liquor License Renewal; JR's Country Store.

Minutes, November 6, 2019 Regular Board Meeting Minutes. Trustee Moldenhauer motioned to approve the minutes of the November 6, 2019 Regular Board Meeting. Seconded by Trustee Stephens. Motion carried 5-0.

Approval of Current Bills. Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on December 12, 2019 at 8:30 a.m. Seconded by Trustee Stephens. Motion carried 5-0.

Notices and Communications. None.

Public Appearances. None.

Reports. **Police Commissioner Report.** Report was available for review. **Crew Report.** Crew report available for review included: Set two poles at the Park to start the North Sub Station repair. Set pole at CDOT shop and Stateline Park for a well. Stubbed pole at the race track where semi drove off road. Added pole at 29896 County Road 33 service to support line. Added service to Miles Court's storage units. Landfill inspection. Fixed playground at North Park, began deconstruction of sand box at South Park. Hang Christmas decorations. Fixed leak at the East Well. **Administrator Report.** Administrator Tanner informed the Board of implementing Request for Leave and Purchase Order forms as of the new year. **Clerk/Treasurer's Report.** October's financials were reviewed with the Board. **Library Report.** Librarian, Elaine Anderson informed the Board of the success of Operation Noel with over 9000 items packaged for the VFW to mail, and 165 visitors at the Old Fashion Christmas. The Library will sell Christmas items at the Catholic Bazaar. The Library has two backpacks from Colorado Parks and Wildlife; they are filled with items to use for outdoor activities or for touring state parks. Trustee Holdren motioned to approve all reports as given. Trustee Stephens seconded. Motion carried 5-0.

Old or Unfinished Business. **Transfer Station – Garbage Truck.** Administrator Tanner provided pictures of his visits to transfer stations and operation of side load garbage trucks, and options of garbage trucks for purchase were included in the packet. The Board requested modification of Garbage Pickup Service Bid specifics, to include totes per household with a longer contract. **Address Correction (Ordinance No. 523- An Ordinance of the Town of Holly, Colorado Clarifying the**

Manner of Street Numbers) 9/5/2018 first reading. Tabled until the Administrator Tanner surveys each street looking for incorrect addresses so all can be corrected at one time.

New Business. Approve 2020 Wage Scale. Trustee Holdren motioned to amend the presented wage scale, eliminating CDL bonus. Seconded by Trustee Moldenhauer. Motion carried 4-0, Trustee Sitts abstained. **Ordinance No 527 to Adopt 2020 Budget.** Trustee Holdren motioned to approve Ordinance No. 537 to adopt 2020 Budget. Seconded by Trustee Stephens. Motion carried 5-0. **Ordinance No. 528 to Appropriate Sums of Money.** Trustee Sitts motioned to approve Ordinance No. 528 to Appropriate Sums of Money. Seconded by Trustee Moldenhauer. Motion carried 5-0. **Ordinance No. 529 to Set Mill Levies.** Trustee Sitts motioned to approve Ordinance No, 529 to Set Mill Levies. Seconded by Trustee Moldenhauer. Motion carried 5-0. **Resolution No 2019-3 – A Resolution by the Board of Trustees of the Town of Holly, Colorado Designating the Dates for Regular Meetings of the Town of Holly Board of Trustees During the Calendar Year 2020.** Trustee Moldenhauer motioned to approve Resolution 2019-3, designating the dates for Regular Board of Trustees Meetings during the calendar year of 2020. Seconded by Trustee Sitts. Motion carried 5-0. **Appointments of ARPA Board (1/1/2020 - 12/31/2021), (1/1/2020 – 12/31/2024).** Trustee Holdren motioned to appoint Town Administrator Michael Tanner to the 1/1/2020 – 12/31/2024 term and Calvin Melcher to the 1/1/2020 – 12/31/2021 term. Seconded by Trustee Stephens. Motion carried 5-0. The Board expressed great appreciation of David Willhite’s representation of Holly on the ARPA Board and dedication to serve multiple terms. **Ordinance No. 530 – An Ordinance Adjusting Rates and Tariffs for Electrical Energy Services Rendered by the Town of Holly Electrical Department (first reading).** Trustee Holdren motioned to approve the first reading of Ordinance No. 530 Adjusting Rates and Tariffs for Electrical Energy Services Rendered by the Town of Holly Electrical Department. Seconded by Trustee Stephens. Motioned carried 4-1. Trustee Sitts opposed. **Order Pool Tarp with Roller and Filter.** Administrator Tanner explained the need to pre-order the pool filter to allow fabrication and plan to fix the leaking pipes this season rather than purchasing the tarp and roller. Repair of the tarp will be considered. **Martin and Woods Water Conservation, Inc. – Contract for Professional Services.** Trustee Swisher motioned to approve the Martin and Woods contract for professional services. Seconded by Trustee Holdren. Motion carried 5-0. **Proposal for Town’s Property East of Town.** Steve Rabe is drafting the Request for Proposal (RFP) for sale of Town - Owned Property. Any proposals shall be presented to the Board. **Approve Liquor License Renewal; JR’s County Store.** Trustee Holdren motioned to approve the liquor license renewal for JR’s County Store. Seconded by Trustee Sitts. Motion carried 5-0.

Miscellaneous. None.

Adjournment. Trustee Stephens motioned to adjourn at 9:13 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer