

December 13, 2023

Present:

Mayor:

Larry Sitts

Trustees:

Vance Brian

Blaine Ice

Bill Kissell

Rod Swisher

Casey Rushton

Randy Holland

Town Administrator

Cynthia S. Humrich

Town Clerk/Treasurer

Tracy Kirmer

Town Deputy Clerk/Treasurer

Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present except Trustee Melcher, gave the Pledge of Allegiance.

Additions to the Agenda. None

Minutes, November 1, 2023, Regular Board Meeting Minutes. Trustee Brian motioned to approve the November 1, 2023 Regular Board Meeting Minutes as presented. Seconded by Trustee Swisher. Motion carried 5-0.

Approval of Current Bills subject to final approval of the Finance Committee meeting on Tuesday, December 12, 2023. Trustee Ice motioned to approve the current bills as approved by the finance committee on Tuesday, December 12, 2023. Seconded by Trustee Brian. Motion carried 5-0.

Notices and Communications. None

Public Appearances. Trevor Choat, Prowers County 911 Dispatch Supervisor and Natalie Musick came representing the 911 Authority Board. Trevor explained what the request for funds from local communities was being used for, the reason for them going out to the communities, and how this new plan is going to be processed. They based their fund request on the census population and a \$2.00 charge per person. There was discussion on the surcharge that exists for the telephone lines for 911.

Reports. Police Report. Chief Dougherty presented to the board his November police report and apologized for it not being completed, which he thought in a couple of days he would have it completed. He commented on there being several calls and a couple of domestic violence cases. Chief Dougherty then presented the VALE approval on two car printers and that the Town of Holly would be purchasing the third car printer. He also presented the VRA grant award dollars and how they would be put to use. Finally, Chief Dougherty let the Board know that he was leaving on December 17, 2023 for vacation and would not be returning until January 2, 2024. **Administrator Report.** Administrator Holland has been working on the lead and copper, CDPHE project which must be completed by October of 2024. He is still waiting on the parts to be able to finish the repairs to the lines south of Holly by the airport. Cynthia and Randy were in a ZOOM meeting with DOLA and Doug, their engineer who is going to come and give us a second opinion on the water project's scope. We had repairs to an electrical pole that a delivery truck hit and broke behind a local restaurant; this will be a CIRSA claim. The Rural Water Conference is in March of 2024. The Christmas lights are all up. We are still working on our annual CIRSA audit list report. ARPA operating meeting went well, and Blaine attended the quarterly meeting. Discussion at the meeting about implementing a reverse 911 where customers will be notified of any outages, this is only in the research stage. In February of 2025 there is a possible rate reduction dealing with ARPA's power contract, and discussion ensued on the ramifications from this power contract. The annual sewer cleaning has been completed. Brundage came to survey the East Lot, so forward progress is being made with this contract. Randy has the water tank inspection report, with no new issues. Blink has requested information regarding electric charging stations to be put at a local business. Discussion ensued with all the details on what is required to install these stations and the availability of power from our system. **Clerk/Treasurer's Report.** October Financials were presented

along with viewing all account balances, no questions were asked. We moved to the police/court and budgeting status reports for October and November. There was a total of 38 tickets, 30 of which were paid, 7 deferment requests, and the dollar amounts collected for the citations, VALE, and court costs. Discussion followed with the status of the budget and how it is tied to the JAG grant. The Clerk updated the Board with the status of the USDA financial requests for the water project. I presented to the Board the CIRSA claims paid in November for the ballfield lights and the main street light. I brought to the Board's attention the current status of the Polis Special Session devaluation of assessed property and the possible ramifications that will take place in the next few months. Discussion was made on the final health insurance costs delivered to us from AETNA and the benefits for staff. The noise ordinance presentation followed, the options therein for our community and for law enforcement to be able to act upon it, should one be put into place. Police Chief Dougherty then asked also about the semi parking ordinance and discussion followed. We received a letter from Governor Polis requesting that we decrease our mill levy as being a positive part of his Special Session for property tax cuts. The Board and administration agreed that we were not going to agree to this request due to the fact we were already losing devaluation of property tax dollars. **Library Report.** There were 230 patrons, with 69 checkouts and 7 computer usages. Trustee Swisher motioned to approve the reports as given. Seconded by Trustee Ice. Motion carried 5-0.

Old or Unfinished Business. 911 Authority Board – 911 Operations Fee. Trevor Choat presented his board's plan for the request for funding from the Town of Holly under Public Appearance. Trustee Swisher motioned to pay the 911 Authority Board invoice. Seconded by Trustee Ice. Motion carried 5-0.

New Business. Resolution 2023-8 – A Resolution by the Board of Trustees of the Town of Holly, Colorado Designating the Dates for the Regular Meetings of the Town of Holly Board of Trustees During the Calendar year 2024. The discussion was on two dates that did not fall under the first Wednesday night of each calendar month, which was April 10 as the election is on Tuesday April 2, and July 9, as the first week is July 4th and sometimes harvest. Trustee Brian motioned to approve Resolution 2023-8. Seconded by Trustee Ice. Motion carried 5-0. **Resolution 2023-9 – A Resolution by the Board of Trustees of the Town of Holly, Colorado Authorizing the Town Treasurer as Administrator of all Grant Sponsored Improvement Projects.** It was discussed that this is a formality allowing the Treasurer to be able to apply for and process the grants for Town of Holly projects. Trustee Rushton motioned to approve Resolution 2023-9. Seconded by Trustee Brian. Motion carried 5-0.

Miscellaneous. Trustee Ice asked about the Nominee packets; they will be ready for anyone to pick up on January 2, 2024. Discussion followed on some protocols and what seats were up for re-election. Trustee Swisher brought up an issue regarding semi-tractors parking backwards on streets and blocking signage. Discussion ensued as to the protocols involved and enforcement of our ordinances.

Adjournment. Trustee Brian motioned to adjourn, seconded by Trustee Swisher. Motion 5-0 at 8:26 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer