

August 5, 2020

Present: Mayor: Calvin Melcher
Trustees: Rod Swisher
Blaine Ice
Vance Brian
Casey Rushton

Anne-Marie Crampton Prowers Economic Prosperity (PEP) – Vice-President
Cheryl Sanchez Prowers Economic Prosperity (PEP) – Director
Steve Kil City of Lamar - Administrator
Michael Tanner Town Administrator
Megan Jara Town Clerk/Treasurer

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Jacob Holdren was absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. New Business E) Letters of Interest for Trustee.

Minutes, July 1, 2020 Regular Board Meeting Minutes and July 16, 2020 Special Board Meeting Minutes. Trustee Brian motioned to approve the minutes of the July 1, 2020 Regular Board Meeting Minutes and July 16, 2020 Special Board Meeting Minutes. Seconded by Trustee Swisher. Motion carried 4-0.

Approval of Current Bills. Trustee Swisher motioned to approve current bills subject to review of the Finance Committee on August 12, 2020 at 8:30 a.m. Seconded by Trustee Rushton. Motion carried 4-0. Finance Committee is to review the bills at staggered times. If entire committee is meeting at one time, public notice regulation and minutes apply.

Notices and Communications. Colorado Municipal League (CML) Fall District Meeting in La Junta on September 16, 2020 4:00-7:30. The office will need to make the registration if interested in attending.

Public Appearances. Cheryl Sanchez Director of Prowers Economic Prosperity (PEP) reached out to the Board of Trustees and the Administrator seeking the needs of the Town of Holly. Examples of needs focused on housing. Steve Kil, City of Lamar Administrator, provided information on how Lamar is providing incentives for developments and working through the Attorney General Cooper program by rehabilitating abandon homes. Preliminary steps for the program begin with a home inventory list, how many are tear downs and how many are for rehab. Sanchez will begin scheduling community administration meetings to focus on needs and solutions. Town of Holly residents sought information regarding the landfill closure and garbage service; Bruce Roup expressed concern for loss of an asset for the community, Rodney Hazen encouraged perusing another location for a landfill, and Austin Hazen inquired about the contracted garbage services.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Administrator Tanner read the report; Service pole set at 11th Street and Cheyenne Street to upgrade line setup. Line extension to 600 Highland Drive required additional transformer. Make quote for voltage upgrade request at 130 South Main Street. Additional upgrade planning to provide service needs at 220 North Main and 606 West Park. Washouts from the heavy rain at the landfill were covered, transfer station designing took multiple trips to the landfill. Installed new hot water tank at the pool office and completed baseball park bleachers. Lamar was called to jet sewer main at South 6th street, tree roots are the issue. Changed meters at 401 West Park and 119 South 10th Street, required shutting down a main. Leak on North 6th between main and meter pit. **Administrator Report.** In

response to the July 16, 2020 meeting with Element Engineering regarding location for treatment site and water tower, Tanner presented three options for consideration. Options showed distance of pipe to lay at an estimated cost of \$200 per linear foot. Some options require purchase of property. Water Operator J.W. Neal elaborated on pros and cons, and choice of pipe route on each option. **Clerk/Treasurer's Report.** Administrator Tanner reviewed the newly developed financial report for June and addressed the inquiry of landfill financial status pending from public comment. Trustee Swisher motioned to approve all reports as given. Trustee Ice seconded. Motion carried 4-0.

Old or Unfinished Business. Resolution 2020-6 – A Resolution by the Board of Trustees of the Town of Holly Authorizing Rate Adjustments to Water Taps and Sewer Taps, Classifications of the Water and Sewer Department; and Superseding Ordinance 470. Trustee Ice motioned to approve Resolution 2020-6, authorizing rate adjustments to water and sewer taps. Seconded by Trustee Brian. Motion carried 4-0. **Roofs – Insurance Claim.** The Board was informed that insurance coverage would not be compromised based on professional application or Public Work Department application, only if improper application of roof sealant. Trustee Rushton motioned to engage Spray Foam Solutions to perform the work in the quote for \$29,905.49 and assign the remaining insurance funds to future roof upgrades. Seconded by Trustee Swisher. Motion carried 4-0.

New Business. Holly Housing Authority Board Appointments: Aaron Crum and Kara Davis – 5 year term (expires 06/2025); Randy Hetrick – Re-elected Chairman; Kara Davis – Re-elected Vice Chairman. Trustee Rushton motioned to accept the Holly Housing Appointments as disclosed. Trustee Swisher seconded. Motion carried 4-0. **Approve Liquor License Renewal – Trailside Liquor.** Trustee Rushton motioned to approve Trailside Liquor renewal. Trustee Ice seconded. Motion carried 4-0. **Resolution 2020-7 – A Resolution of the Town of Holly, Colorado Authorizing the Sale of Town Equipment.** Trustee Rushton motioned to approve Resolution 2020-7 authorizing the sale of Town Equipment as listed. Trustee Swisher seconded. Motion carried 4-0. **Transfer Station-Operation and Design Plan (draft).** Administrator Tanner provided sketches and maps of the transfer station design and a draft operation plan for the Boards review. The application, plan, design sketches and maps will be submitted to the Prowers County Land Use/Planning Commission for their regular meeting on August 12, 2020. **Letters of Interest for Trustee.** Zach Davis submitted a letter of interest for the trustee vacancy and was available for questions. Trustee Swisher motioned to appoint Zach Davis to the vacant Trustee seat until the next election, April 2022. Trustee Brian seconded. Motion carried 4-0.

Executive Session – Personnel According to C.R.S 24-6-402 (4)(f). Board chose not to enter into executive session or hold public discussion on the Personnel matter.

Adjournment. Trustee Swisher motioned to adjourn at 9:12 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer