

April 12, 2023

Present:

Mayor: Larry Sitts
Trustees: Blaine Ice
Vance Brian
Casey Rushton
Calvin Melcher
Bill Kissell

David Dougherty	Granada Police Chief
Elsie Martin	Granada Police Clerk
Randy Holland	Town Administrator
Cynthia S. Humrich	Town Clerk/Treasurer

Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:02 p.m. Roll was called. Trustee Rod Swisher was absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. None.

Minutes, March 1, 2023 Regular Board Meeting Minutes. Trustee Ice motioned to approve the minutes of the March 1, 2023 Regular Board Meeting. Seconded by Trustee Rushton. Motion carried 5-0.

Approval of Current Bills. Trustee Brian motioned to approve current bills subject to review of the Finance Committee on April 12, 2023 at 9:00 a.m. Seconded by Trustee Melcher. Motion carried 5-0.

Notices and Communications. Randy discussed the notice from EPA, Biden/Harris administration, they advanced \$91,000,000 for drinking water infrastructure upgrades; is looking into that. We received notice on all three wells; the North well is offline, the East & South wells changed monitoring waver for sampling from every 3 years to every 9 years. Mr. Ice filed a complaint, sending pictures of properties that needed cleaning up.

Public Appearances. None

Reports. Administrator Report. Administrator Holland reported: We switched labs to Colorado Analytical. Granada Police Department – the grant will be going through Granada’s budget; we asked for \$102,000 for four consecutive years with another \$4,000 going for salaries. Holly must spend the \$60,000, the money before the grant is monetarily awarded in October, yet we will know in June if it is approved. At this point in time, we do not have to go from Granada to continue this process. Jo Ann went to a police seminar in Denver to make contacts and to get equipment donations; as well as to get the pickup fully equipped. We are not doing snow removal this year as we have not had any. The quarterly water samples all look good. The annual Consumer Confidence Report was included in the monthly invoices and posted at the Town Office, Holly Post Office and laundry mat as required by CDPHE; it looked good. Bid requests were sent out for the Fire Department/Community Building but have not seen any bids returned. Randy discussed land lease with the Board briefly and then said it would be addressed later in the meeting. Tysh and Randy did an online class and went to Colorado Rural Water conference in Loveland, which was an eye opener for Tysh, never having had the opportunity to go. In conjunction with the Holly School, we power raked all the parks, they had a broom that goes on their machine that dethatches the grass. Dan will build a handicap ramp at the park, west side of

park to the pavilion and from the north side of the bathrooms. We upgraded the flagpole lights with sealed LED due to water leakage shorting out the bulbs. We have been working on our grasshopper mower with Rob Kirmer's help because no one knew how to service it. Colorado Rural Water came out and helped us repair the fire hydrant at 10th and Cheyenne. This was a \$300 repair kit cost versus a \$3,000 repair bill. Pertaining to the fire between Lamar and Granada on March 22, they lost 16 poles, and we had our ARPA generator up and running within thirty to forty minutes of losing power in Holly. We ran the generator for a duration of approximately 26 hours. We sent our bucket truck and one employee to assist in repairing the downed lines. Lamar came to assist us with a plugged sewer main behind Low-Cost Housing. Our "vac" truck is in Granada to be fixed, they have had parts issues, and Randy said to get it fixed, whatever it took. The manhole on highway 50 needs repaired, Administrator Randy discussed a new possible way to fix the problem using polymer and a three-process hardening system which should be less expensive than having to dig it out. Administrator Randy is researching for more information on the process and cost of using this system. There will be a siren test on April 14th, and it was put in the April monthly invoices. He and Mark Dorenkamp are working on the chip sealing project for \$25,000 to \$30,000, which is in the budget, that will cover approximately one mile of streets with one tank of product. Trustee Ice requested information on Atmos's responsibility to repair the streets they have damaged. Randy said they must follow the franchise agreement, which is basically "you fix what you tear up"; however, more damage has occurred since they have not fixed anything yet. Trustee Melcher brought up the potholes around town, discussion resulted in there being some funds available to fix some of the potholes being patched. Discussion continued regarding where the last chip sealing was done to help with where they might do the new chip sealing. Discussion continued regarding the water project and milling of old pavement. Randy thought the county may do some milling as well as McDonalds out of Stratton, CO. Trustee Melcher requested Randy research further into the matter and to consider the concrete sitting at the dump for milling opportunities. **Clerk/Treasurer's Report.** The February financial information was presented. Focus was on the one-line item that was changed to reflect corrected dollar figures, thus tying them to the balance sheet. I made this change to reflect GAAP which included being in agreement with the auditor. Trustee Ice requested additional information to be put on this sheet for monthly and year-to-date monetary trending. **Library Report.** February's count of patron visits and checked out material was available. Trustee Ice motioned to approve the reports as given. Seconded by Trustee Melcher. Motion carried 5-0.

Old or Unfinished Business. None.

New Business. Granada Police Department Commission Board. In attendance to the meeting, Police Officer Dave Dougherty and Elsie Martin, Police Clerk, Program Coordinator, and Victim Advocate came to represent the Granada Police Commission Board's views. They brought a report that Dave creates monthly so everyone knows what is happening with police activity. Discussion on police vehicles and donations. Officer Dougherty stated that Holly had to expend the monies set aside for the sheriff's contract before receiving the grant in October of 2023. Discussion regarding what the money would be used for with the understanding that Granada did not want to use any of their funding to assist in Holly costs associated with getting a police department up and running. It was noted that any money from citations made in Holly would be Holly's money. In order to proceed further a contract needs to be made between Granada and Holly, as Granada Police Department at this time does not have any jurisdiction in Holly. It was noted that this contract was going to be beneficial to both Granada and Holly and that both boards should meet to discuss contractual information in further detail. If the Holly Board of

Trustees agrees, then Dave will start the contract process. Appreciation given to Dave and Elsie for the existing work on this process they have completed and will continue to do. Trustee Ice motioned to pursue the contract and agree to Granada's terms. Seconded by Trustee Brian. Motion Carried 5-0. **Agreement of Land Use with Holly Pride Committee.** The lease drawn up by our attorney allows the Holly Pride Committee to place structures that are mobile; otherwise, to have a permanent structure built it will take approval from the Board of Trustees. The committee will need to carry no less than \$600,000 per incident per person in insurance and to name the landlords as well. Randy recommended approval of the lease. Trustee Ice motioned to approve the lease. Seconded by Trustee Melcher. Motion carried 5-0. **Resolution 2023-2.** Discussion regarding TBK's inability to give me access to all financial accounts or online privileges without documentation from the Board of Trustees. This is the same access and privileges as the previous Town Clerk/Treasurer had. Trustee Rushton made the motion to accept Resolution 2023-2. Seconded by Trustee Brian. Motion carried 5-0. **PTO Softball Tournament.** PTO will start their games between 8:00 and 8:30 a.m. and finish about 9:00 p.m. It was noted that they have to be done before dark as there are no lights, and this was an activity last year. They will invite food trucks to come and the concessions will be open. Trustee Rushton motioned to approve PTOs use of the baseball field. Seconded by Trustee Melcher. Motion carried 5-0. **Holly School After Prom Donation.** In the past a \$150 donation had been made to the After Prom committee. Trustee Melcher motioned to approve a \$200 donation to the After Prom party. Seconded by Trustee Kissell. Motion carried 5-0. **Prowers County Youth Council.** Discussion on the use of the grass in front of the Depot for Alumni weekend and to be added to our Town's webpage. Result was Randy would handle administratively.

Miscellaneous. The Railway Letter of Support was read; it dealt with railway safety. The suggestion was made by the administrator and agreed upon by everyone present to table this while Randy found out more information about what they are wanting for support.

Adjournment. Trustee Rushton motioned to adjourn at 8:13 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer