

# RESOLUTION 2008-1

## A RESOLUTION BY THE BOARD OF TRUSTEES OF THE TOWN OF HOLLY, COLORADO TO CHANGE CERTAIN SECTIONS OF PERSONNEL POLICY NO. 9: IV. LEAVE, BENEFITS AND REGULATIONS, SUBSECTION 4.1 *and* IX. MISCELLANEOUS, SUBSECTION 9.8, B.

WHEREAS, Section IV., 4.1 of Personnel Policy No. 9 was previously as follows:

4.1 Holidays: All full-time, permanent employees shall receive normal compensation for the following holidays.

A. Scheduled holidays

January 1 .....	New Year's Day
March/April .....	Good Friday
May .....	Memorial Day
July 4 .....	Independence Day
September .....	Labor Day
November .....	Thanksgiving Day
November .....	Friday after Thanksgiving
December .....	Christmas Eve - ½ day
December .....	Christmas Day

B. In addition to the above, a one day floating holiday will be observed per year to be used at the employee's option.

C. Any other days that are to be paid holidays are to be approved by the Board of Trustees.

D. When a holiday falls on a Saturday, the preceding Friday shall be observed as the holiday. When the holiday falls on a Sunday, the following Monday shall be observed. In the event that a holiday falls within a period of paid leave, the employee shall take the holiday, and the holiday shall not be subtracted from the accrued leave time.

This Section 4.1 may be modified or amended by Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Town of Holly have determined that Section IV., 4.1 of Personnel Policy No. 9 shall be amended as follows:

4.1 Holidays: All full-time, permanent employees shall be entitled to the following holidays:

A. Scheduled holidays

January 1 .....	New Year's Day
March/April .....	Good Friday
May .....	Memorial Day
July 4 .....	Independence Day
September .....	Labor Day
November .....	Thanksgiving Day
November .....	Friday after Thanksgiving
December .....	Christmas Eve - ½ day
December .....	Christmas Day

- B. Hours worked during any of the above holidays will be compensated at the rate of normal hourly pay for the day, plus time and a half pay. This will amount to two and a half times the employee's normal hourly pay.
- C. In addition to the above holidays, a one day floating holiday will be observed per year to be used at the employee's option.
- D. Any other days that are to be paid holidays are to be approved by the Board of Trustees.
- E. When a holiday falls on a Saturday, the preceding Friday shall be observed as the holiday. When the holiday falls on a Sunday, the following Monday shall be observed. In the event that a holiday falls within a period of paid leave, the employee shall take the holiday, and the holiday shall not be subtracted from the accrued leave time.

This Section 4.1 may be modified or amended by Resolution.

**WHEREAS**, Section IX., 9.8, B. Personnel Policy No. 9 was previously as follows:

- B. Overtime worked during any holiday recognized by the Board of Trustees will be compensated at the rate of regular pay for the day, plus time and a half pay. This will amount to two and a half times the normal pay.

This Section 9.8 may be modified or amended by Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Town of Holly have determined that Section IX., 9.8, B. of Personnel Policy No. 9 shall be amended as follows:

- B. If an employee works over forty hours in a week where he also works on a holiday listed in Section 4.1, he shall be compensated for the holiday hours as directed in Section 4.1 and shall be compensated at the rate of one and one-half times the normal rate of pay for all hours over 40 during that workweek.

This Section 9.8 may be modified or amended by Resolution.

PASSED AND APPROVED THIS 2nd DAY OF JANUARY, 2008.

/s/ Jerry Smith, Mayor

ATTEST:

/s/ Emily Williamson, Interim Clerk/Treasurer