

October 3, 2007

Present:

Mayor:

Jerry Smith

Trustees:

Mary Reinert

Jill Briggs

Anthony Garcia

David Crossland

Marsha Willhite	Town Administrator
Vance Brian	Field Services Supervisor
Emily Williamson	Interim Clerk-Treasurer
Donald Starbuck	Project Manager
Roger Jones	Prowers County Development, Inc.
Debra Crossland	Holly Resident
Ken Davis	Ellen Equipment, Colorado Springs
Rick Reed	Colorado Machinery, Colorado Springs
John Rowe	Wagner Equipment, Aurora

Mayor Pro-Tem Jerry Smith presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called; no one was absent. All present gave the Pledge of Allegiance.

Jerry Smith was sworn in as Mayor by Emily Williamson, Interim Clerk-Treasurer. Jerry expressed his gratitude to Tom and AnnaLee Crum for serving as Mayor and Trustee, respectively.

Addition(s) to the Agenda. Jerry Smith requested the addition of: A) Clean-up under 11. Unfinished Business.

Minutes, September 5, 2007 Regular Board Meeting. Jill Briggs motioned to approve the minutes of the September 5, 2007 Regular Board Meeting contingent upon one correction in the Administrator's report: insurance payables for landscaping have been approved by CIRSA but not received. Mary Reinert seconded Jill's motion. Motion carried 4-0.

Approval of current bills, subject to final approval of the Finance Committee, scheduled to meet Thursday, October 11, 2007. Anthony Garcia alternate for Jill Briggs. David Crossland motioned for the Finance Committee to meet on Thursday, October 11, 2007 to approve the current bills, seconded by Jill Briggs. Motion carried 4-0.

Notices and Communications. Mayor Jerry Smith read a "Thank you" card from Vera Hendrickson on behalf of the Speer and Cathcart families. A donation for the swimming pool was enclosed.

Public Appearances. **Roger Jones** with Prowers County Development, Inc. in Lamar expressed his concern for economic development and offered assistance. He knows of several resources for funding and has at his disposal an information packet to send to business prospects. Mr. Jones extended an invitation to contact him to express ideas. **Debra Crossland** presented details regarding the Christmas Craft Fair. She requested that the Town's vendor fee of \$25.00 be charged to the vendors, but split as following: \$15.00 being donated to Commercial Club and \$10.00 to the Town of Holly, pending Board vote. The Craft Fair date is set for Saturday, December 1 from 9:00 a.m.–2:00 p.m. at the old school gym if vendor participation is high and the Senior Center if participation is low. Advertisement flyers are being mailed to various vendors. A vote will be taken on splitting the vendor fee under Agenda Item 12. New Business D).

Review of Backhoe Bids. **Ken Davis** from Ellen Equipment in Colorado Springs presented details on three different models of Case backhoes. **Rick Reed** from Colorado Machinery in Colorado Springs offered information on the John Deere model. **John Rowe** represented Wagner Equipment on the Caterpillar backhoe.

Reports. **Police Commissioner.** Written report handed to board members; David mentioned appreciation for department coverage during the Holly Gateway Fair. **Project Manager Report.** Donald Starbuck reported that the portion of the Harrington Memorial Walking Trail located under the railroad tresses and highway 50 has been completed and defined with the assistance of four Holly Public School student volunteers. Several pieces of equipment including a table, trash container and canister for the rest area have been ordered. Mr. and Mrs. Harrington visited the site; they are enthusiastic about the progress and desire to be involved. Mr. Starbuck has been informed by Amanda Atencio, Atencio Engineering that the Main Street Project and rebuilding of the tornado path is progressing. A survey was mailed to Main Street business owners regarding improvements. As Mayor of Aguilar, Don presented the Aguilar town board with a letter explaining his position in Holly and furtherance of education to obtain a Master's degree. He was informed that they would prefer to retain him in office which will cease at the April, 2008 election. **Crew Report.** Vance Brian mentioned that the outside crew has assisted with the walking path. New sewer and water taps have been installed for rebuilt homes. Employees with the City of Broomfield Utilities Department came to Holly and installed water and sewer hookups for the west ball field RV park. Street lights have been erected. Cheyenne Street will receive additional lighting as service lines are rerouted. Wagner (CAT) performed upgrade on the hydraulic hoses and filter system on the loader. Electrical hookups are ongoing as inspections are approved. Two new civil defense

sirens are being installed. In addition to being radio-controlled by Vance Brian, Larry Sitts, and Tony Garcia, they can also be set off manually at each siren site. Continuing projects include the Viearo Wireless and railroad electric line extensions, street patching, spraying the tree suckers in the park and street sweeping.

Holly Recovery Task Force Report. Tony Garcia reported that requests for assistance continue. 24-26 volunteers from Buena Vista will arrive over the weekend to help with various projects. David Crossland expressed disappointment regarding negative comments made by individuals who are critical of the actions taken by the Task Force. It is disheartening to hear that assistance offered is ridiculed in public as inadequate. David thanked Tony, Mary Rushton and the committee for their dedicated and tireless efforts toward helping the town recover.

Administrator's Report. Marsha Willhite announced that bids will be accepted for repair of the water system in the tornado path. A grant application has been submitted to the Department of Local Affairs. The project would include updated meters with touch pads for reading. The Main Street project allows for the upgrade to touch meters to be installed. The replacement of water mains along a portion of Highway 50 is scheduled for 2008 and includes new meters. The necessary computer software would be covered under the grant. Marsha will submit the Certificate of Completion to FEMA, closing out financial activity resulting from the 2006-2007 blizzard. Information is being compiled for the Division of Emergency Management which indicates appropriate charges to be reimbursed to the town for tornado damage. Julie Cotter performed the latest landfill inspection. The old BMS lot on the corner of Main and Cheyenne will be purchased by the owner of Angie Simon's business so that Anesthesia Consultants can build and occupy. Darla Scranton-Specht has given approval of a simple Quit Claim for the transaction. Brad Simon will meet with the owner and finalize. The anniversary date of Marsha's employment is November 1. She requested that her remaining vacation days be carried over to 2008. Marsha and Emily Williamson are preparing the 2008 budget.

Clerk/Treasurer Report. An expense sheet indicating expenditures for Mary Rushton and Tara Neugebauer of the Holly Tornado Recovery Task Force was reviewed; grant monies will cover these items. Due to the tornado, the landfill logs for March and April are very lengthy. Charges to residents are being waived for April and invoices for May have been mailed. A spreadsheet showing insurance losses paid by CIRSA in 2007 was distributed. Emily will e-mail Gary Woodward regarding a budget workshop planned for Monday, October 15, 2007 at 6:00 p.m. The August financials were presented. Marsha informed the board that the Theater has a weak wall which will be addressed in the budget. This expense is not an insurance loss; \$15,000 under capital projects has been designated to contribute toward this repair. David Crossland motioned to approve the reports as given, seconded by Jill Briggs. Motion carried 4-0.

Unfinished Business. A) Clean up. Mayor Jerry Smith handed out pictures of town property requiring clean-up. Board inquired as to why town properties haven't been sprayed or the ground killed. Vance responded that government guidelines have changed; regulations regarding licensed applicators make it difficult to order chemicals. Vance Brian utilized a weed eater several times by the transformers at the round top. The board mentioned three private properties which require code violation letters in compliance with town ordinances regarding weeds.

New Business. A) Backhoe Bid Selection. Tony Garcia suggested that the selection of a backhoe be delayed so that he can compare bids. Mayor Smith set Monday, October 22, 2007 at 6:00 p.m. for the board to review the backhoe bids. **B) Fair Board Donation.** David Crossland motioned to repeat the 2006 donation of \$500 to the Holly Fair Board. Mary Reinert seconded. Motion carried 4-0. **C) Set Fees for RV Space Rental – West Ballpark.** Following discussion, David Crossland motioned that volunteers are not charged, contractors contributing to the rebuilding of Holly pay \$15.00 per day, and all others be charged \$25.00. Jill seconded and motion carried 4-0. **D) Christmas Craft Fair Vendor Fee.** Mary Reinert motioned to split the \$25.00 vendor fee into \$10.00 for the Town and \$15.00 for Commercial Club. Jill Briggs seconded. Motion carried 3-0 with David Crossland abstaining. **At 10:22 p.m. David Crossland motioned for the Board to go into Executive Session according to C.R.S. 24-6-402 (4) (f) Personnel - Wage and Salary Budget Discussion and C.R.S. 24-6-402 (4) (a) Contracting – Purchase of Property: Backhoe Acquisition (waived due to earlier motion to delay purchase), seconded by Jill Briggs. Motion carried 4-0. Mayor Jerry Smith brought the regular meeting back into session at 10:53 p.m.** Tony Garcia motioned to approve the following pay increases effective January 1, 2008: Marsha Willhite \$50,000 annual salary, full time employees 5.5% hourly and part time employees 2.5% hourly. Jill Briggs seconded and motion carried 4-0.

Miscellaneous. A) Consideration of Letters of Interest. Letters of interest for the two open trustee seats were received from Bill Godden, Wendy Humburg, Viola Melcher, Heck Phillips, Amy Pierce, Ted Pierce, Larry Sitts and Frank Vasquez. Following the vote, Tony Garcia motioned for the appointment of Frank Vasquez to occupy Jerry Smith's trustee seat and Viola Melcher to fill the other vacancy of former trustee AnnaLee Crum. David Crossland seconded and motion carried 4-0.

Adjournment. The regular meeting was adjourned at 11:15 p.m.

Jerry Smith, Mayor

ATTEST:

Candace Plummer, Interim Recorder