

July 5, 2007

Present:

Mayor:

Albert Crum

Trustees:

Jerry Smith

Anna Lee Crum

Jill Briggs

Anthony Garcia

David Crossland

Marsha Willhite	Town Administrator
Vance Brian	Field Services Supervisor
Emily Williamson	Interim Clerk-Treasurer
Darla Scranton-Specht	Town Attorney
Larry Sitts	Civil Defense
Tammy Neises	Holly Resident
Michael Daskam	Holly Resident
Kevin Humrich	Holly Resident
Dan Tefertiller	Holly Resident

Mayor Albert Crum presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called; Mary Reinert was absent. All present gave the Pledge of Allegiance.

Addition(s) to the Agenda. None.

Minutes, June 6, 2007 Regular Board Meeting: Jill Briggs moved to approve the minutes of the June 6, 2007 regular Board Meeting as mailed. Jerry Smith seconded Jill's motion. Motion carried 5-0.

Approval of current bills, subject to final approval of the Finance Committee, scheduled to meet Thursday, July 12, 2007. Jill Briggs motioned for Finance Committee to meet on July 12, 2007 to approve the current bills, seconded by David Crossland. Motion carried 5-0.

Notices and Communications. The Mayor read a thank-you note from Jenna Reinert for the ARPA Scholarship. Mark Wolfe, Deputy State Historic Preservation Officer with the Office of Archaeology and Historic Preservation wrote the Mayor announcing the listing of the North Main Holly Gymnasium on the National Register of Historic Places and the Colorado State Register of Historic Properties. This listing took place on April 24, 2007 in recognition of this property's contribution to the heritage of the State of Colorado. Another letter was received from Susan Kirkpatrick with the Department of Local Affairs. She expressed her appreciation for updates on the developments related to Holly's recovery efforts. In addition, since this was the first time in Colorado that mobile emergency housing was provided by FEMA, some important lessons were learned.

Public Appearances. Michael Daskam expressed his concern regarding a cell phone tower being erected in his area. Although he is outside the town limits and the sales transaction involved private property, he felt that zoning would be helpful, allowing the town board to hold hearings on construction of this nature.

Reports. Police Commissioner. Report handed to board members; no questions or comments. **Crew Report.** Vance Brian reported that the crew assisted Lamar Light and Power with placing underground electric cable for the ARPA generator. In preparation for the Holly Bluegrass Festival, picnic tables, dumpsters and trash barrels were positioned. The big bucket truck is back in service. It will be necessary to replace a broken axle and 2 speed in the digger truck. Service poles were set and electricity hooked up for LaFarge. Bumper posts were installed at the FEMA trailers to prevent utility damage. Spraying for mosquitoes is ongoing. Several temporary electrical hookups were made for new construction. The crew unloaded two Wal-Mart trucks containing donated building supplies. **Holly Recovery Task Force Report.** Anthony Garcia reported that all ten FEMA trailers will be occupied. The Task Force is now seeking hook-ups for camper-trailers. Tornado victims may still apply for funds. **Administrator's Report.** Larry Crum has completed **trimming trees** in the south end of Gateway Park and is quickly moving through the north end. The State Design Team will be in Holly in July to give presentations and bring drawings, etc. Names selected by the Board of Trustees to serve on the Advisory Committee to the **State Design Team** include Rose Rodriguez, Junior Vasquez, Deb Crossland, Cheryl Roup, Colin Thompson and Anna Lee Crum. Directive was given to Marsha to contact these individuals to ascertain their willingness to serve. Marsha has not been able to review the **wage scale** at this time. Brad Simon visited with Marsha concerning the availability of the corner of Main and Cheyenne. The passing of a prior resolution by the town board provides for the selling of these two lots for economic development. **Clerk/Treasurer Report.** Emily Williamson presented the financials. David Crossland motioned to approve the reports as given, seconded by Jill Briggs. Motion carried 5-0.

Unfinished Business. Siren Replacement. Larry Sitts, Civil Defense, had been asked to present details of the Whelen unit which costs approximately \$16,000. It is equipped with battery backup and is functional if there is a power failure. Following discussion, Jill Briggs motioned to accept the bid from Whelen and to purchase two units. Anna Lee Crum seconded, motion carried 5-0. **Intergovernmental Agreement--City of Lamar, Town of Holly--Services of Building Enforcement Personnel.** Darla Scranton-Specht, Town Attorney, was present

to explain the role of the City of Lamar in regard to building codes. The codes were adopted in Lamar in 2002 and updated in 2006. A Planning and Zoning Board, composed of local contractors, is able to examine local issues and arrive at decisions that best benefit our area. It would be advantageous for the Town of Holly to contract with Lamar by avenue of the Intergovernmental Agreement since International Building Codes are being considered. Kevin Humrich and Dan Tefertiller, Holly building contractors, agreed that referring to International Code books places everyone on the same level and protects not only the homeowner but the contractor as well. It would be beneficial to have a code enforcement officer in Holly. Jerry Smith asked Kevin Humrich and Dan Tefertiller if they would be willing to serve on a Planning Board in Holly; they replied affirmative. Following discussion, David Crossland made a motion that Dan and Kevin review the building codes which include the "International Fuel Gas Code", "International Fire Code", "International Mechanical Code", "International Plumbing Code", "International Property Maintenance Code", and "International Residential Code", all with amendments, to determine compatibility in Holly and provide results at the August board meeting. Jill Briggs seconded and motion carried 5-0. Marsha interjected that the Town of Holly sells Building Permits.

New Business. Trailside Liquor License Renewal. Emily Williamson stated that all paperwork is in order for renewal of license, however, a check for \$22.50 to cover the Town of Holly License fee is needed and will be requested. Jill Briggs made a motion to approve renewal of the liquor license for Trailside Liquor provided that they pay the Town license fee of \$22.50, seconded by David Crossland. Motion carried 4-0 with one abstention. **Letter of Engagement – Gary Woodward – 2007 Annual Audit and 2007 Annual Landfill Audit.** David Crossland made a motion to accept the Letter of Engagement for Gary Woodward's 2007 Annual Audit and 2007 Annual Landfill Audit. Jill Briggs seconded. Motion carried 5-0. **2007 Sheriff's Contract.** Marsha stated that the contract was to be completed at the end of 2006, however, CIRSA required certain verbiage to be changed, hence, the delay. Jill Briggs moved to accept the 2007 Sheriff's Contract and Anna Lee Crum seconded the motion. Motion carried 5-0. **Bid Approval – US Highway 50 Utility Main Crossings - \$95,212.11 – Agreement and Notice to Proceed.** Spaccamonti Excavating from Pueblo was awarded the bid to replace the water mains under US Highway 50. Jill Briggs made a motion to accept the bid from Spaccamonti for US Highway 50 Utility Main Crossings. Tony Garcia seconded. Motion carried 5-0. **Emergency Purchase – Pickup Replacement.** Marsha presented a quote from Tri-County for a used Chevy pickup with extended cab priced at \$17,600. Tony asked for pricing on a new pickup so that comparisons could be made. Jerry Smith volunteered to follow up. **Resolution 2007-7 – A Resolution Supporting a Request to Change the Access Category of State Highway 50 from 11th Street to the Junction of State Highway 89 in the Town Limits of Holly, Colorado.** Marsha has attempted since late last summer to obtain a change in access category. The Colorado Department of Transportation considers these requests once every quarter. Delays caused from lack of communication from CDOT at the state level necessitated resubmission of the request. David Crossland made a motion to approve Resolution 2007-7 A Resolution Supporting a Request to Change the Access Category of State Highway 50 from 11th Street to the Junction of State Highway 89 in the Town Limits of Holly, Colorado. Jill Briggs seconded. Motion carried 5-0. **Jerry Smith moved to go into Executive Session at 10:14 p.m. according to C.R.S. § 24-6-402 (4) (f) – Personnel matters, seconded by Jill Briggs. Mayor Albert Crum brought the regular meeting back into session at 10:47 p.m.**

Miscellaneous.

Adjournment. The regular meeting was adjourned at 10:48 p.m.

Albert C. Crum, Mayor

ATTEST:

Candace Plummer, Interim Recorder

July 25, 2007

Present:

Mayor: Albert Crum
Trustees: Mary Reinert
Jerry Smith
Anna Lee Crum
Anthony Garcia
David Crossland

Marsha Willhite Town Administrator

Mayor Albert Crum presided over the posted Special Meeting of the Holly Board of Trustees on the above date at 6:05 p.m. Roll was called; Jill Briggs was absent. All present gave the Pledge of Allegiance.

New Business. Town Owned Tower – Amity Board. Terry Howland, Amity Mutual Irrigation Company, has asked the assistance of the town aerial equipment to remove a radio tower from the downtown area if the Company can secure it for another location. Since it would be difficult to dismantle, Marsha mentioned the possibility of the Amity Board taking ownership of the town's small fold-down tower. Following discussion Mary Reinert motioned that Amity take the fold-down tower and David Crossland seconded. Motion carried 5-0. **Dumpsters.** Ten dumpsters are non-repairable from tornado damage. A loss payable for \$5780 has been received toward replacement; the budget provides for \$4,000 for annual new purchases. Marsha Willhite mentioned that she will order replacement dumpsters and inquired about obtaining additional since there is a waiting list. David Crossland motioned to purchase dumpsters totaling \$9780, seconded by Tony Garcia. Motion carried 5-0. **Tornado Recovery Projects – Change Orders.** Approval of change orders will be necessary as Town projects progress. Marsha asked the direction of the board regarding who would approve these orders. David Crossland motioned that Marsha approve the change orders on each project as needed. Anna Lee seconded and motion carried 5-0. **Holly Tornado Recovery Administrative Assistance Grant.** A \$75,000 grant has been approved to be applied towards wages of an administrative assistant who is capable of project management. Extensive paperwork and planning is necessary in order to bring each project to completion; this individual would oversee each job, reporting to the Administrator. David Crossland motioned to approve the Holly Tornado Recovery Administrative Assistance Grant. Mary Reinert seconded. Motion carried 5-0. **At 6:30 p.m. Jerry Smith motioned for the Board to go into Executive Session according to C.R.S. §24-6-402 (4) (e) Negotiations and C.R.S. §24-6-402 (4) (f) Personnel, seconded by David Crossland. Motion carried 5-0. Mayor Albert Crum brought the special meeting back into session at 7:50 p.m.**

Miscellaneous. Trustee Crossland motioned to abate the alley between lots owned by James Hunter at 501 North Main Street and Jim Toth on North Main Street. Anna Lee Crum seconded. Motion carried 5-0. Anna Lee Crum motioned to offer employment to Donald Starbuck as Project Manager, seconded by Mary Reinert. Motion carried 4-1. Following discussion of a wage for Mr. Starbuck, David Crossland motioned to offer \$40,000 annually with a cap at \$43,000. Anna Lee Crum seconded. Motion carried 4-1.

Adjournment. The special meeting was adjourned at 8:05 p.m.

Albert C. Crum, Mayor

ATTEST:

Candace Plummer, Interim Recorder