



the Board was there is not much the town can do as there is no holding facility for the cats.

**Reports. Police Commissioner.** There were three verbal warnings, two written warnings, and 5 criminal investigations for the month of November 2006. **Crew Report. Water Depths were not provided as the new probe has not arrived yet. Received and assembled dumpsters.** There are 16 2yd<sup>3</sup> and 8 3yd<sup>3</sup> dumpsters available for individuals and/or businesses to rent. **Filled in potholes with cold mix. Disconnected electricity from ARPA generator and removed from pad. Started to hang Christmas lights. Put emergency lighting at the office and light plant. Prepared for dielectric tests trucks.** Mayor Crum inquired about the Street Sweeper and if it is running. He felt Highway 50, Main Street and Cheyenne Street needed cleaning. Trustee Smith asked how maintenance records are documented on the Town's vehicles and equipment. After some discussion, Trustee Garcia asked if Trustee Smith, Marsha and Vance Brian would find time to discuss maintenance issues and documentation procedures and design a plan. **Administrator's Report. DOLA Grant.** Marsha will need to submit changes on the grant budget to DOLA to reflect the changes in in-kind contributions from the Town of Holly. **Water/Wastewater Exams.** B.J. Hughes will test for a Water Operator license in February and J.W. Neal will test for a Wastewater Operator license. Marsha has notified the state of J.W.'s training and the waiver has been extended. **Romer Recognition.** Marsha had a reply from a Region 2 CDOT engineer. There will be signs honoring former Governor Roy Romer on the west and east side of town. The state will install and maintain the signs. The Board of Trustees needs to decide on the wording and approve it by Resolution. **Rate and Revenue was presented. ARPA.** Caterpillar Update. ARPA has projected the unit will be up and operable by the end of January 2007. After everything is hooked up, load tests will be done on the unit. **Marsha received a detailed report regarding the October 26, 2006 power outage.** A transformer experienced problems at Boone, Colorado. The new AC/DC converter did not pick up the load correctly when it was rerouted which caused several areas of the State to be without electricity. The Town of Holly was out for three hours and generated backup. The Boone substation was down for six hours. **Pine Street alley drainage project has been completed. North Main tube project has been completed. Marsha received a reply from Valerie Hopkins from CDOT regarding the Access Category Change Request.** CDOT is in support of the Board's request and further information will be forthcoming in early 2007. CDOT representatives have also discussed the 10<sup>th</sup> Street drainage problem with Marsha. They would like to help fix the problem as well as possibly continue going south on 10<sup>th</sup> Street to Santa Fe and correcting problems in that area as well. CDOT will also be replacing manhole covers and valve boxes on Highway 50. **Landfill Inspection.** The Town of Holly is in compliance with solid waste regulations. **Orosco subrogation.** The Town's insurance company, CIRSA, wrote to the Prowers County

District Court requesting the restitution ordered be changed to the full amount they approved for the loss. **Christmas decorations.** The Holly Historical Society has displayed decorations in front of the Depot. **Holly brochure.** Marsha stated the Town of Holly's brochure needs to be placed at the Welcome Centers to promote Holly. She asked if the Town could share some of the printing costs with the Blue Grass Festival. **Marsha requested December 26 – 29 for vacation.** The Board had no objections to the vacation time. **Marsha informed the Board that her review is due. Clerk/Treasurer Report.** Teresa presented the financials to the Board. **403,025 kWh will be invoiced out for November 2006 electrical usage.** The accounts receivable is at \$6,600 after invoicing \$74,453.09 in services in October. **Lighting contest will be held on December 16<sup>th</sup> at 6:00 p.m. Donald Orosco/CIRSA reimbursement.** Town of Holly received \$20,241.43 from CIRSA for the loss incurred by the Town. **Energy Outreach Colorado.** \$1,524.78 will be used to assist Town of Holly electric customers. **Direct Deposit.** Town of Holly will be going to direct deposit for payroll. Teresa plans for it to be effective January 31, 2007. **Office Closures.** The Town offices will be closed ½ day on December 22<sup>nd</sup>, all day on December 25<sup>th</sup> and all day on January 1, 2007 to observe the holidays. Anthony Garcia motioned to approve the reports as given, seconded by David Crossland. Motion carried 5-0.

**Old or Unfinished Business. Loader.** After much discussion regarding a newer loader, Jerry Smith motioned to amend the 2007 budget by moving the unexpected revenues received to the landfill in 2006 to the 2007 Budget. The revenue will be used to make lease payments on a new loader, seconded by David Crossland. Motion carried 5-0. Anthony Garcia motioned to lease a new loader with Wagner on a two year lease, seconded by Mary Reinert. Motion carried 5-0. The Board gave a directive to Marsha and Jerry to gather paperwork for a special meeting for December 21, 2006 at 6:00 p.m.

**New Business.** Anthony Garcia motioned to approve **Ordinance No. 434 – An Ordinance to Appropriate Additional Sums of Money**, seconded by David Crossland. Motion carried 5-0. **Holly Library Board Appointments.** David Crossland motioned to appoint Kara Davis and Phyllis Pollart to the library board, seconded by Anthony Garcia. Motion carried 5-0. Anthony Garcia motioned to give \$50 in Holly Bucks for Christmas to each Town employee, seconded by Mary Reinert. Motion carried 5-0. David Crossland motioned to approve a Special Permit for the Holly Fire Department Christmas Party on December 9<sup>th</sup>, seconded by Anthony Garcia. Motion carried 5-0.

**At 10:12 p.m., David Crossland motioned for the Board to go into Executive Session according to C.R.S. § 24-6-402 (4) (d) – Security arrangements or Investigations and C.R.S. § 24-6-402 (4) (f) – Personnel Matters, seconded by Anthony Garcia. Motion carried 5-0. Mayor Albert Crum brought the regular meeting back into session at 10:45 p.m.**

**Miscellaneous.**

**Adjournment.** The regular meeting was adjourned at 10:45 p.m.

/s/ Albert C. Crum, Mayor

ATTEST:

/s/ Teresa Neugebauer – Town Clerk/Treasurer