

November 3, 2021

Present:	Mayor:	Calvin Melcher
	Trustees:	Zach Davis
		Rod Swisher
		Blaine Ice
		Vance Brian
		Casey Rushton

Cassandra Heck	Librarian
Chris Kirmer	Public Works Coordinator
Michael Tanner	Town Administrator
Megan Jara	Town Clerk/Treasurer

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Holdren was absent. All present gave the Pledge of Allegiance. **Additions to the Agenda.** New Business: H.) Colorado Opioid Settlement MOU.

Minutes, October 6, 2021 Regular Board Meeting Minutes. Trustee Brian motioned to approve the minutes of the October 6, 2021 Regular Board Meeting. Seconded by Trustee Swisher. Motion carried 5-0.

Approval of Current Bills. Trustee Swisher motioned to approve current bills subject to review of the Finance Committee on November 12, 2021 at 8:30 a.m. Seconded by Trustee Rushton. Motion carried 5-0.

Notices and Communications. None.

Public Appearances. None

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Chris Kirmer read the report: built line extension crossing over County Road 35 to serve J. Ferh's new home, placed service pole at Colorado Street and 1st Street alley for food truck meter, repositioned blink indicators, prepared trucks and hot sticks for dielectric inspection, completed line inspection of the town's service electric line with Lamar Light & Power, minimal issues were found, winterized parks, replaced main water valve at the Ball Park, swept streets, winterized well houses, repaired water leak at Holly Housing, water tap at 830 W Colorado Street, replaced broken window at East Well, replaced upper and lower arm on Trail Blazer. **Administrator Report.** The October 22, 2021 budget workshop discussion was to adjust the budget not to include Vaquero Ventures proposal for purchase of East property. With that aspect Administrator Tanner updated the Board regarding possible need to transfer money out of reserve to connect utilities to the east lot. Also, a possible transfer of reserves to General Fund for the proposed 2022 capital outlay. Scheduled the next budget workshop for November 11, 2021 at 6:00 p.m. I. J. Hill's appraisal was received for the East property. The water engineer advised keeping six lots of the East property to ensure enough space for water tower, treatment plant, new well, and sewer lift station. Leaving six parcels of four lots each, not including required highway setback. Employee holiday vouchers will be distributed December 16th; \$100 full time/\$50 part time employees. **Clerk/Treasurer's Report.** September's financials were presented. **Library Report.** September's count of patron visits and checked out material was available. 80 children stopped by on the afterschool Halloween event. The library has been awarded the State grant for new material. Working on Christmas plans. **Planning Commission Report – No New Business.** Trustee Rushton motioned to approve all reports as given. Trustee Davis seconded. Motion carried 5-0.

Old or Unfinished Business. None.

New Business. Approve Liquor License Renewal – East Side Liquor. Trustee Davis motioned to approve the liquor license renewal for East Side Liquor. Seconded by Trustee Rushton. Motion carried 5-0. **CIRSA 2022 Quotes- Optional Coverages; Equipment Breakdown \$825.42, AD&D \$9.60/employee, Excess Crime \$400.00.** Trustee Ice motioned to approve the 2022 Optional Coverages for Equipment Breakdown, AD&D and Excess Crime as presented. Seconded by Trustee Brian. Motion carried 5-0. **Prowers County Risk Management Assessment and Planning (MAP) Project- Phase 2 Data Development Memorandum of Agreement.** Trustee Swisher motioned to approve the Risk Management and Planning Project-Phase 2 regarding the assessment of levee systems in Holly- Wild Horse Creek. Seconded by Trustee Ice. Motion carried 5-0. **Sheriff Agreement for 2022.** Tanner informed the Board the contract and amount remain the same as 2021. Trustee Ice motioned to approve the Sheriff Agreement for 2022. Seconded by Trustee Swisher. Motion carried 5-0. **Appointment to Arkansas River Power Authority (ARPA) Board for 1/1/2022 – 12/31/2025 term.** Trustee Rushton motioned to appoint Trustee Blaine Ice to the ARPA Board for the term 1/1/2022 to 12/31/2025. Seconded by Trustee Swisher. Motion carried 5-0.

Draft- Ordinance No. 542- An Ordinance Relating to the Water and Wastewater and Sewerage Facilities of the Town of Holly, Colorado Fixing Charges for the Use Thereof and Providing for the Collection of Such Charges; Superseding Ordinance No. 181, Ordinance No. 452, and Ordinance No. 470. Trustee Davis motioned to table the Ordinance for further review, seconded by Trustee Swisher. Motion carried 5-0. **Invitation to Bid – East Lot.** The bid packet was provided for review. Advertising in the TriState Exchange was suggested. Trustee Swisher motioned to approve the Invitation to Bid for the East Lots. Seconded by Trustee Brian. Motion carried 5-0. **Colorado Opioid Settlement MOU.** Tanner explained this step was deciding to participate in the current litigation against the pharmaceutical distributors and if choosing to enter waives rights to pursue any further litigation in the future. Additional steps will follow, such as to choose whom accepts responsibility of the funds for the Town of Holly and completes annual filing of opioid prevention programs implemented. A regional board will most likely be formed to meet the requirements within the settlement. Trustee Swisher motioned to approve the MOU and participate in the settlement. Seconded by Trustee Ruston. Motion carried 5-0.

Adjournment. Trustee Ice motioned to adjourn at 8:02 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer