

November 1, 2023

Present:	Mayor:	Larry Sitts
	Trustees:	Vance Brian
		Blaine Ice
		Calvin Melcher
		Bill Kissell
		Rod Swisher
		Casey Rushton
Austin Hazen	Holly Fire Chief	
Rod Hazen	Local Business Owner	
Randy Holland	Town Administrator	
Cynthia S. Humrich	Town Clerk/Treasurer	
Tracy Kirmer	Town Deputy Clerk/Treasurer	

Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present, gave the Pledge of Allegiance.

Additions to the Agenda. Under new business add #10. C. Noise at the Community Building.

Minutes, October 4, 2023, Regular Board Meeting Minutes and October 18, 2023 Special Board Meeting Minutes, Trustee Swisher motioned to approve the October 4, 2023 Regular Board Meeting Minutes and the October 28, 2023 Special Board Meeting Minutes as presented. Seconded by Trustee Ice. Motion carried 6-0.

Approval of Current Bills subject to final approval of the Finance Committee meeting on Thursday, October 12, 2023. Trustee Ice motioned to approve the current bills as approved by the finance committee on Monday, November 13, 2023. Seconded by Trustee Rushton. Motion carried 6-0.

Notices and Communications. The Commercial Club meeting had the Holly School PTO's Holly Jolly Christmas program presented with a request for a donation for the prizes. The motion was made to donate \$200.00 by Trustee Rushton. Seconded by Trustee Ice. Motion carried 6-0.

Public Appearances. None

Reports. Police Report. Chief Dougherty presented to the board that they had 63 calls for service to our area in October which included 1 warrant, 2 misdemeanors, and 21 traffic violations. Discussion continued with information given on types of arrests and costs associated with the required jail time. He stated that he swore in Tommy Dunagan, and he has started working. We have heard nothing but good reports from the community on service. Statement given that our municipal court date is Wednesday, November 15th at 5:30 p.m. Discussion continued on ordinance violations and the rules that he has to follow to enforce them. **Administrator Report.** Blaine and Randy attended the 2024 ARPA budget meeting. They are waiting for some rates and studies to be completed before they finish the budget. The police graphics are on the vehicles, and the police force is patrolling around Holly. The bucket truck and hot sticks all passed the annual test. We are still waiting on parts to finish the south regulator situation. The DaVault regulators are fixed claim. The Wagner CAT company has been contracted by ARPA to fix and maintain the generator, there will be an annual inspection. CIRSA claims: the pump is completed, and we are finalizing the ball field, the main streetlight, DaVault regulator and the fourth of July windstorm. The CIRSA audit is completed with their walk-through report corrections being attended to. CDPHE has put a deadline of October 24, 2024 to have all the lead and copper surveys completed for both sides of the meter. Randy applied for a \$15,000 grant to assist with the costs associated with this project and as of today we have not had confirmation of receiving it. Discussion ensued with all the aspects of what this CDPHE project is going to require. Pittsburg Tank & Tower was supposed to be here today to clean the tank; but did not show. SD Meyers

tests transformer regulators and we are on their schedule for the 8th or 9th of December to have ours tested. **Clerk/Treasurer's Report.** September financials were presented with no questions or concerns. The garbage department assessment is current and correct. The Water Project is still with the underwriting department of USDA. Progress is being made on the possible mill levy change process and the increase on sales tax. CIRSA Optional Insurance renewals were discussed, the end result is to remove BNSF (Burlington Northern Santa Fe Railway) from additional coverage. Discussion on Board of Trustee meetings for the 2024 calendar will finalize in December. The 911 Authority Board proposal to invoice the Town of Holly for funding was tabled until the December meeting when Mr. Choat will address the Board of Trustees. **Library Report.** There were 121 patrons, with 72 checkouts and 5 computer usages. Trustee Brian motioned to approve the reports as given. Seconded by Trustee Melcher. Motion carried 6-0.

Old or Unfinished Business. Resolution 2023-7 – A Resolution Amending Ordinance 545 Relating to the Sewer Classification- Commercial with Yard Watering Accounts of the Town of Holly, Colorado. The motion to approve Resolution 2023-7 was made by Trustee Ice. Seconded by Trustee Brian. Motion carried 6-0.

New Business. CIRSA 2024 Quotes – Optional Coverages. Equipment Breakdown \$1154.00, AD&D \$9.60/Employee, and Excess Crime \$480. Discussion ensued regarding deductibles, coverage, costs and benefits. The motion was made to approve CIRSA Equipment Breakdown, AD&D, and Excess Crime Optional Coverages as listed above by Trustee Ice. Seconded by Trustee Melcher. Motion carried 6-0. **Health Insurance Renewal Quotes – Choose Plan – Decide to Increase/Decrease or Keep Employee Contribution to Health Premium.** Discussion on the pros and cons to the various options available. The motion to approve the AETNA Health Insurance renewal plan for 2024 was made by Trustee Ice. Seconded by Trustee Swisher. Motion carried 6-0. The motion was made by Trustee Ice to keep the same Employee Contributions to the Health Premiums. Seconded by Trustee Brian. Motion carried 6-0. **Holly Community Complex – Noise Ordinance.** Discussion ensued on whether there should be a noise ordinance in the Town of Holly or to handle the situation with a contract for those who utilize the community building. The end result is we will start by using the contract. If the noise level is so loud that the renter is requested to turn it down, they will lose their deposit with the first offense. The second offense will result in forfeiture of deposit and the renter's loss of future use of the building. If this process does not meet the guidelines set forth by the Board of Trustees, then a Noise Ordinance will be implemented.

Miscellaneous. Employee Holiday Voucher. Discussion began with did the Board of Trustees wish to handle this employee benefit or would they allow this process to be in the jurisdiction of administration. The consensus of the Board of Trustees is to have the administration handle the benefits.

Adjournment. Trustee Brian motioned to adjourn. Seconded by Trustee Swisher. Motion 6-0 at 8:10 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer