

July 1, 2020

Present:	Mayor:	Calvin Melcher
	Trustees:	Rod Swisher
		Jacob Holdren
		Anthony Moldenhauer
		Blaine Ice
		Vance Brian
		Casey Rushton
Amanda Brown	Town of Holly Auditor	
Sam Zordel	Prowers County Sheriff	
Michael Tanner	Town Administrator	
Megan Jara	Town Clerk/Treasurer	

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

Additions to the Agenda. New Business G) Landfill, H) Variance Committee-Appointment.

Minutes, June 3, 2020 Regular Board Meeting Minutes. Trustee Rushton motioned to approve the minutes of the June 3, 2020 Regular Board Meeting Minutes. Seconded by Trustee Holdren. Motion carried 6-0.

Approval of Current Bills. Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on July 13, 2020 at 8:30 a.m. Seconded by Trustee Swisher. Motion carried 6-0.

Notices and Communications. Thank you card from Jackson Kalma was read. His appreciation for the Boards' generosity to award him both the APRA and Town of Holly Scholarships was expressed.

Reports. Police Commissioner Report. Report was available for review. Sheriff Zordel updated the Board that the new vehicle is scheduled for build on September 28, 2020, which may be a 2021 model.

Crew Report. Administrator Tanner read the report; PTO/hydraulic pump fixed on the digger truck, new teeth on the loader and installed new weather station at the landfill, temporarily fixed rope at the pool and ordered a new one, fixed sprinkler at North Park due to vandalism, installed new bleacher boards at ball field, leak at Nazarene Church service line, water tap at Curtis Wright for sprinkler system, changed meter guts on school baseball field pit, sewer taps at Curtis Wright and Jerry Jones, windshields replaced on all pickups, seeking a gasket for orange Dump Truck before installing the windshield. **Administrator Report.** Monthly letter was sent to Colorado Department of Health & Environment (CDPHE) to provide an update of the Landfill operations. Reviewed alley right-of-way to have access to electric lines and reviewing code enforcement. **Clerk/Treasurer's Report.** Administrator Tanner introduced a new financial report and reviewed with the Board, May's expenditures and revenues. Trustee Brian motioned to approve all reports as given, Trustee Moldenhauer seconded. Motion carried 6-0.

Old or Unfinished Business. Resolution 2020-6 – A Resolution by the Board of Trustees of the Town of Holly Authorizing Rate Adjustments to Water Taps and Sewer Taps, Classifications of the Water and Sewer Department; and Superseding Ordinance 470. Trustee Holdren motioned to table Resolution 2020-6. Seconded by Trustee Moldenhauer. Motion carried 6-0. **Equipment Inventory List Review.** Discussed liquidation of excess equipment and a workshop to prioritize capital equipment needs.

New Business. 2019 Financial Audit. Town Auditor, Amanda Brown was present to review the 2019 Audit findings with the Board. Trustee Holdren motioned to approve the 2019 Audit, seconded by Trustee Ice. Motion carried 6-0. **Approve Part-time Landfill Operator.** Trustee Moldenhauer

motioned to approve Larry Crum for the Part-time Landfill Operator position. Seconded by Trustee Holdren. Motion carried 6-0. **Opening of Bids – Hail Damages.** Zero bids were received for the A/C units or painting. One roofing bid was received however; the scope of work was more than the insurance allowed therefore exceeding replacement value payout. Trustee Holdren motioned to decline bid, seconded by Trustee Moldenhauer. Motion carried 6-0. **Memorandum of Understanding – COVID-19 CARES Funding from State of Colorado.** Trustee Holdren motioned not to apply for the CARES funds, seconded by Trustee Moldenhauer. Motion carried 6-0. **Curtis Wright – Variance Request.** Resident Curtis Wright and contractor Kevin Humrich presented the sidewalk layout. The sidewalk will align with the neighbors’ sidewalk at the north. All expenses will be on the customer. Trustee Ice motioned to allow the planned sidewalk, seconded by Trustee Moldenhauer. Motion carried 6-0. **Auditor Engagement Letter for 2020 Audit.** Trustee Holdren motioned to approve the Auditor Engagement Letter for 2020 Audit. Seconded by Trustee Brian. Motion carried 6-0. **Landfill.** Trustee Moldenhauer exited the meeting at 9:02 p.m. Trustee Swisher motioned to move forward by hauling trash off for disposal at another landfill and use roll-offs as the roll-offs are included in Plains Disposal’s approved agreement, therefore stop dumping into the landfill. Seconded by Trustee Holdren. Motion carried 5-0. Administrator Tanner asked for a specific date. July 6, 2020 was the given date from the Board to have roll-offs on site and begin using. **Variance Committee Appointment.** Trustee Holdren motioned to appoint the Town Administrator, Michael Tanner to the Variance Committee. Seconded by Trustee Swisher. Motion carried 5-0. **Adjournment.** Trustee Holdren motioned to adjourn at 9:20 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer