

January 6, 2016

Present:	Mayor Pro Tem:	Jerry Jones
	Trustees:	Frank Vazquez
		Marty Campbell
		Larry Sitts
		Anthony Moldenhauer
		Johnnie Lyons

Jerry L'Estrange	Town Administrator
J.W Neal	Interim Field Services Supervisor
Megan Jara	Town Clerk/Treasurer
Mark Hartman	Colorado Rural Water Representative

Mayor Pro Tempore Jerry Jones presided over the regular meeting of the Holly Board of Trustees on the above date at 7:01 p.m. Roll was called. All present gave the Pledge of Allegiance.

Additions to the Agenda. New Business. Oath of Office- Jerry Jones. Appoint Mayor Pro Tem.

Minutes, December 9, 2015 Regular Board Meeting Minutes. Trustee Vazquez motioned to approve the minutes of the December 9, 2015 Regular Board Meeting, seconded by Trustee Campbell. Motion carried 5-0.

Approval of Current Bills. Trustee Vazquez motioned to approve current bills subject to review of the Finance Committee on January 13, 2016 at 8:30 a.m., seconded by Trustee Campbell. Motion carried 5-0.

Notices and Communications. None.

Public Appearances. Mark Hartman of Colorado Rural Water informed the Trustees of the importance of taking actions to reach compliance with the Backflow prevention requirements, set forth by the Colorado Department of Public Health and Environment as well as federal regulation. Mark Hartman reaffirmed the benefits for the Town of Holly and customers to take a proactive approach to accomplish requirements in phases, rather than a reactive approach to correct sited deficiencies under a strict timeline and possible fines. Mark Hartman offered his availability to the Town of Holly throughout the planning and process of implementing the Backflow Prevention Program.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Tree branch on service line at 731 Cliff Street was removed. Outage on east circuit continues with no identified cause found at the lines. Repaired several street lights, and took inventory on electric, water and sewer. E-waste was transported to Swink for recycling. Filled potholes with rotomill and repaired Park Street culvert, at Main Street and Highland. Serviced street sweeper and ordered parts for the side broom. Repairs were made; to heater on the tractor, John Deere mower, and installed directional valve on the small plow. Water service was disrupted to 2nd Street customers when a water main broke near Town of Holly Light Plant, under Railroad Track 2. The railroad removed the track for repairs to be completed. A separate water main leak at 7th Street and Plaza was repaired the next day, after the break under the railroad track was repaired. **Administrator Report.** Town Administrator informed Trustees of progress from the electric assessment and meeting with Southeast Colorado Power Association. Various issues were looked at throughout the electrical system and an engineer will provide a thorough assessment in a couple weeks. Southeast Colorado Power offers a wide array of service therefore would like to have a work session with Trustees to determine directions of services needed to help maintain the electrical system. L'Estrange reminded Trustees of the Holly/Granada Economic Development Assessment Meeting, January 20, 2016 at the Granada Community Center, and invited all who can attend. Investigating the South Well's pump has been discussed with a two companies and are working to coordinate schedules and equipment. The Shop/Fire Dept./Complex

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Roof bids have been made available. The Field Service Supervisor opening has attracted some applicants however not meeting all requirements of the position description. L'Estrange informed the Trustees of a proposed Christmas Sleigh donation to the Town of Holly, Trustees agreed to accept the donation. **Clerk/Treasurer Report.** November's 2015 financials were provided in the board packet. A financial summary was reviewed with the Board. **Library Report.** None. Trustee Lyons motioned to approve all reports as given and Trustee Vazquez seconded. Motion carried 5-0.

Old or Unfinished Business. None.

New Business. **Mayor Brad Simon Resignation Acceptance.** Brad Simon's Letter of Resignation was provided in the board packet. **Appointments.** Trustee Lyons motioned to appoint Trustee Frank Vazquez the Mayor Pro Tempore until April 2016 Election. Seconded by Trustee Moldenhauer. Motion Carried 5-0. Trustee Lyons motioned to approve the following appointments: Town Attorney- Darla Scranton-Specht, Municipal Judge- Kim Verhoeff, Town Marshall- Sheriff Zordel, Police Commission Board- Johnnie Lyons and Jerry Jones, Finance Committee- Frank Vazquez, Marty Campbell and Jerry Jones, Scholarship Committee- Larry Sitts, Anthony Moldenhauer and Jerry Jones, VALE (Victims Assistance and Law Enforcement) Committee- Kammie Cathcart, JoAnn Lyons and Tony Garcia. Second was received from Trustee Sitts. Motion carried 5-0. **Oath of Office.** Jerry Jones Mayor Pro Tem took Oath of Office to perform the duties of the Mayor until April 2016 election. **ARPA Board Appointment (1-1-2016 to 12-31-2019)** Replace Brad Simon due to Resignation. Tabled.

Miscellaneous. None.

Executive Session. Trustee Vazquez motioned to enter Executive Session according to C.R.S. 24-6-402 (4) (e) Negotiations. and C.R.S. 24-6-402 (e) (f) Personnel at 8:26 p.m., seconded by Trustee Lyons. Motion carried 5-0. Trustee Campbell motioned to exit executive session, and seconded by Trustee Vazquez at 9:07 p.m. Motion carried 5-0.

Adjournment. Trustee Vazquez motioned to adjourn at 9:08 p.m.

/s/ Jerry Jones, Mayor Pro Tempore

ATTEST:

/s/ Megan Jara, Clerk/Treasurer