

February 9, 2022

Present: Mayor: Calvin Melcher  
Trustees: Jacob Holdren  
Zach Davis  
Rod Swisher  
Blaine Ice  
Vance Brian  
Casey Rushton

Michael Tanner Town Administrator  
Megan Jara Town Clerk/Treasurer

**Public Hearing.** Mayor Calvin Melcher called the meeting to order at 7:00 p.m., opening the Public Hearing for any public comment regarding the Ordinance No. 545 and Ordinance No. 546. Residents Rodney Hazen and Austin Hazen were present. No public comment was made. Trustee Holdren motioned to adjourn the Public Hearing at 7:03 p.m. Seconded by Trustee Swisher. Motion carried 6-0.

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:04 p.m. Roll was called. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** None.

**Minutes, January 5, 2022 Regular Board Meeting Minutes.** Trustee Holdren motioned to approve the minutes of the January 5, 2022 Regular Board Meeting. Seconded by Trustee Rushton. Motion carried 6-0.

**Approval of Current Bills.** Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on February 11, 2022 at 8:30 a.m. Seconded by Trustee Rushton. Motion carried 6-0.

**Notices and Communications.** None.

**Public Appearances.** None

**Reports. Police Commissioner Report.** Report was available for review. **Crew Report.** Michael Tanner read the report: replaced pole on King's line after temporary fix, picked up Dodge bucket truck from mechanic with the new motor installed, hung new service at 216 South 1<sup>st</sup> Street, repaired several street lights, disconnected 200 Johnson Ave electric due to house fire, plowed snow and sanded, fixed water pit at 408 Pawnee Street, fixed water leak to 701 East Cheyenne, shut off water at 849 West Colorado-leak on customer's side, fixed leak at East Well and replaced filter housing in East and South Wells, took down Christmas lights, cleaned out blue Chevy, cleaned and sorted tools, changed oil in White Ford-#3, replaced window at Light Plant. **Administrator Report.** Administrator Tanner included resignation letter from Chris Kirmer effective February 4, 2022 in the board packet. Mechanic position has been advertised since January 11, 2022; some applications released but not returned. Contacted Lamar Light and Power to discuss our current shortage of employees skilled in managing our overhead lines. Possible hours from a retired lineman for part-time project manager to assist our employees with planned upgrades. Ordinance No. 546 is written to include users and non-users. Tanner recommended initial set up with non-users to allow office staff to set up accounts and implement the charge through the software, then activate charge to users January 2023. The Holly Community Complex Rehabilitation Grant completion date was extended to June 2023 in hopes to see resolution of supply chain issues. Included in the board packet, Element Engineering's proposal regarding the sewer lift station to the East Lot. Engineer's work alone shows to be very costly, so another alternative may need to be considered. Quotes from Titan and Armstrong Steel were also included in the packet for information on the cost of

a shop building. **Clerk/Treasurer's Report.** December's financials were presented. **Library Report.** December's count of patron visits and checked out material was available. **Planning Commission Report – No New Business. ARPA Report.** Trustee Ice reported meeting with ARPA General Manager, Rick Rigel regarding the concerns of electric service quality. They will begin with making a documented list of the blinks incurred at Holly to then discuss with Lamar Light and Power Electric Superintendent. Discussion preceded to the needs of a lineman/electrician to maintain the service to residents. Administrator Tanner will move forward with releasing advertisements through Indeed. Trustee Holdren motioned to approve all reports as given. Trustee Davis seconded. Motion carried 6-0. **Old or Unfinished Business. Ordinance No. 545 – An Ordinance Relating to the Imposition of Current Water and Sewer User Fees Fixing Assessments for the Use Thereof and Providing for the Collection Thereof; Superseding Ordinance No. 470 (Second Reading).** Trustee Holdren motioned to approve Ordinance No. 545 regarding water and sewer rates. Seconded by Trustee Ice. Motion carried 6-0. **Ordinance No. 546 – An Ordinance Providing for the Collection of an Infrastructure Fee Relating to the Water, Sewer, and Electric Expenses Associated with Capital Improvements and Maintenance of These Facilities of the Town of Holly, Colorado (Second Reading).** Trustee Holdren motioned to approved Ordinance No. 546 regarding an Infrastructure fee, implementing the charges to Non-users as of March 2022 and effective January 1, 2023 to all Users and Non-users. Seconded by Trustee Swisher. Motion carried 6-0. **New Business. Resolution 2022-2 – A Resolution to Cancel the Town Election That Was to Be Held on April 5, 2022 as Provided for In Town Ordinance No. 339.** Trustee Ice motioned to approve Resolution 2022-2 cancelling the April 5, 2022 Municipal Election. Seconded by Trustee Davis. Motion carried 6-0. **Request for Bids – Flex Wing Rotary Cutter-Mower.** Trustee Rushton motioned to approve release of the request for bids regarding a flex wing rotary cutter-mower. Seconded by Trustee Swisher. Motion carried 6-0. **Request for Bids – Holly Shop Mildew Abatement.** Trustee Holdren motioned to approve release of the request for bids regarding the Holly Shop Mildew Abatement. Seconded by Trustee Swisher. Motion carried 6-0. **Adjournment.** Trustee Vance motioned to adjourn at 8:24 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer