

August 4, 2021

Present: Mayor: Calvin Melcher
Trustees: Jacob Holdren
Zach Davis
Rod Swisher
Blaine Ice
Vance Brian

Sunny Greer Town Resident
Michael Tanner Town Administrator
Megan Jara Town Clerk/Treasurer

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustees Jacob Holdren and Casey Rushton were absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. None.

Minutes, July 14, 2021 Regular Board Meeting Minutes. Trustee Brian motioned to approve the minutes of the July 14, 2021 Regular Board Meeting. Seconded by Trustee Swisher. Motion carried 4-0.

Approval of Current Bills. Trustee Swisher motioned to approve current bills subject to review of the Finance Committee on August 12, 2021 at 8:30 a.m. Seconded by Trustee Davis. Motion carried 4-0.

Notices and Communications. None.

Public Appearances. Sunny Greer, approached the board seeking approval for a 30 day extension to camp at the Town's RV Park. Greer commented that her family has secured a place, but it is not ready to move into. Trustee Holdren arrived at 7:06 p.m. Trustee Brian motioned to approve camper Sunny Greer a 30 day stay extension at the RV Park. Seconded by Trustee Davis. Motion carries 4-0, Trustee Swisher abstained. **Reports. Police Commissioner Report.** Report was available for review. **Crew Report.** Michael Tanner read the report: changed transformer at east railroad crossing- hit by lightning, S.D. Meyers rechecked transformers at South Substation, Gateway, Reyman's and the school, asphalted holes at Santa Fe & 3rd Street, and East Cheyenne and Santa Fe streets, received the repaired radar speed monitor, painted radar trailer, swept Wiley's chip sealed streets, they transported it to and from, appropriate billing will be mailed out, replaced swimming pool water meter, continue to change water meters to touch read, re-doing water meter pits, new check valve put on at East Well, finished painting building at the Light Plant, cleaned resident's yard on Cliff Street after failed to abate violation, appropriate billing will be mailed. **Administrator Report.** Administrator Tanner presented General Fund and Utility Fund January through June's financial report. Projection of scheduled date for the Water Leak Detection company to arrive is August 13th through 19th. Tanner sought the board's desires for the East Property since Director Cheryl Sanchez of Prowers Economic Prosperity (PEP) spoke at a roundtable meeting on July 29, 2021; where she explained their housing project goals. A short discussion pointed out disadvantages involved in the PEP housing project. The consensus of the board was to utilize the East Property for commercial development. **Clerk/Treasurer's Report.** June's financials were available and the profit/loss standing at six months was reported. **Library Report.** June's count of patron visits and checked out material was available. **Planning Commission Report- No New Business.** Trustee Davis motioned to approve all reports as given. Trustee Brian seconded. Motion carried 5-0.

Old or Unfinished Business. Approve Nuisance Letters. No Action taken. Administrator Tanner reported that weed letters will go out as needed. **Ordinance No. 540 – An Ordinance Redirecting Vendor Permit Fee Collection to Bluegrass Committee for the Annual Bluegrass Festival (first reading).** Trustee Holdren motioned to approve the first reading of Ordinance No. 540 regarding redirecting the vendor permit fee collection to Bluegrass Committee for the annual event. Seconded by Trustee Brian. Motioned carried 4-0. Trustee Swisher abstained.

New Business. Auditor Engagement Letter for 2021 Audit. Trustee Holdren motioned to approve Auditor Engagement for 2021 Audit. Seconded by Trustee Swisher. Motioned carried 5-0. **Airport Fuel Pump.** Mayor Melcher commented that it needs a seal and he will look into repairing it. No action was taken. **East Lot – SCEED Housing Development discussion.** The SCEED housing development project requires monetary contribution from the Town and locations to build 7 homes. No action was taken. **Juneteenth Holiday.** Trustee Holdren motioned the Town of Holly refrain from adding the day as an observed holiday and closing down operations. Seconded by Trustee Davis. Motion carried 5-0.

Miscellaneous. Street Closure (Main Street – Cheyenne Street to alley east) 9/23 – 9/25 for Fair Activities. Trustee Holdren motioned to approve the street closure for Fair activities 9/23 - 9/25. Seconded by Trustee Ice. Motioned carried 5-0. **Event with Use of Town Facilities – McCormick Park 8/28 – 9/1, Revival Meetings.** Trustee Swisher motioned to approve use of the Town Facilities for the revival meeting 8/28 – 9/1. Seconded by Trustee Brian. Motion carried 5-0.

Adjournment. Trustee Swisher motioned to adjourn at 8:18 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer