

April 6, 2022

Present:	Mayor:	Calvin Melcher
	Trustees:	Zach Davis
		Rod Swisher
		Blaine Ice
		Vance Brian
		Casey Rushton
Cassandra Heck	Librarian	
Ronald Jara	Field Service Supervisor	
Phil Malouff	Town Attorney	
Michael Tanner	Town Administrator	
Megan Jara	Town Clerk/Treasurer	

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 6:00 p.m. Roll was called. Trustee Jacob Holdren was absent. All present gave the Pledge of Allegiance.

Minutes, March 2, 2022 Regular Board Meeting and March 10, 2022 Special Board Meeting Minutes. Trustee Rushton motioned to approve the minutes of the March 2, 2022 Regular Board Meeting and March 10, 2022 Special Board Meeting Minutes. Seconded by Trustee Brian. Motion carried 5-0.

Old or Unfinished Business. Review Bids – Flex Wing Rotary Cutter-Mower. Trustee Ice motioned to reject all bids. Seconded by Trustee Swisher. Motion carried 5-0. **Repair Quote- John Deere Mower, or Purchase 2012 used.** Repair quotes ranged from \$9,908 - \$11,318 not including key parts that are no longer available. Trustee Swisher motioned not to repair the old 1445 John Deere mower. Seconded by Trustee Brian. Motion carried 5-0. The used 2012, 1420 John Deere option was delayed for discussion during new business. **Review Bids – Tractor.** Five bids were received ranging from \$43,354 - \$51,470. Trustee Rushton motioned to accept 4 Rivers Equipment bid for a 5055E John Deere at \$49,834.00. Seconded by Trustee Davis. Motion carried 4-1, Trustee Brian opposed. **Review Bids – Skid Steer.** Three bids were received ranging from \$58,474 - \$65,600. Trustee Ice motioned to reject all bids due to short budget. Seconded by Trustee Rushton. Motion carried 5-0.

Oath of Office Administered: Mayor- Larry Sitts, Trustees- William (Bill) Kissell, Calvin Melcher, Rodney (Rod) Swisher recited the Oath of Office for their position.

Appointment of Mayor Pro-tempore. Trustee Vance Brian accepted appointment of Mayor Pro-tempore.

Appointment of Finance Committee. Trustees Blaine Ice, Vance Brian, and Mayor Larry Sitts were appointed to the Finance Committee.

Additions to the Agenda. None.

Approval of Current Bills. Trustee Swisher motioned to approve current bills subject to review of the Finance Committee on April 12, 2022 at 8:30 a.m. Seconded by Trustee Rushton. Motion carried 6-0.

Notices and Communications. None.

Public Appearances. None.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Ronald Jara read the crew report: received Dodge bucket truck repaired by Junior Vazquez, replaced fuses in cut out at Jerry Adams well, tested voltage on transformers at Jerry Adams well, replaced 3 transformers to 277/480 at Jerry Adams well, replaced broken cut out at corner of Sunset and Park serving 708 Sunset Lane, repaired fallen service line at 731 W. Colorado, monthly meter reading, Larry Crum performed maintenance on street sweeper and swept two streets, turned sprinklers on at parks, Rick

Jones completed 1st quarter water samples, repaired broken sprinkler pipe and sprinklers at baseball field, met with Larry Klotz at lift station- determined the lead/lag system is working properly and “Red Lion” brain box is not needed, replaced worn out seats and headliners in pickups, re-labeled inventory storage bins, started South Park sand box expansion, weed and feed applied to parks, picked up mower from 4 Rivers Equipment- no repairs were made, replaced bent fence posts at Pool Park, started re-plumbing boys and girls restrooms at Pool, took Grasshopper mower to Lamar for annual maintenance, Tysh Yarborough scheduled for pool re-certification training, received two quotes for sand, conducted Facetime tour of Shop/Fire Dept./Complex for mildew abatement bid, training was conducted on: water residuals, water meter replacement and testing, and weekly chores.

Administrator Report. Administrator Tanner reported the Vac truck was towed to Wagner Truck Center in Pueblo for an ECM module. Reviewed Element Engineering Preliminary Needs Assessment (PNA) for USDA Loan/Grant application and waiting for it to be finalized. Traveled to two auctions to inspect tractors, they sold within \$3,000 - \$4,000 of price for new tractor. Required to have asbestos testing at Shop/Complex due to the size of the remediation project. Tanner reported he would be out of the office and working remotely April 14th-22nd. At that time he would review U.S. Treasury reporting requirements for American Recovery funds, filing is due by April 30, 2022. Attorney Phil Malouff interjected comments to the Administrator regarding his remaining vacation/sick leave; stating the discussion needs to be conducted in Executive Session.

Clerk/Treasurer’s Report. February’s financials were presented. Administrator Tanner provided 2021 financials by department profit and loss. **Library Report.** February’s count of patron visits and checked out material was available. Librarian Heck reported she is ordering new books with the State Grant and planning the summer reading program. **Planning Commission Report – No New Business.** Trustee Rushton motioned to approve all reports as given. Trustee Brian seconded. Motion carried 6-0.

New Business, 2012 John Deere 1420 Mower-used. Trustee Ice motioned to purchase the 2012 used John Deere 1420 mower for \$12,500. Seconded by Trustee Brian. Motioned carried 6-0. **Attorney Training.** Town Attorney, Phil Malouff conducted training on the following: liabilities to the Board of Trustees, Executive Session, use of Town Administrator, conflict of interest situations and open meetings.

Adjournment. Trustee Ice motioned to adjourn at 8:14 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer